

BOARD OF SUPERVISORS

Brown County

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair

Dave Kaster, Vice Chair

Dave Landwehr, Norbert Dantine, Tom Sieber

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, February 22, 2016

Approx. 6:15 PM (Or to follow Land Con)

Room 161, UW Extension, 1150 Bellevue Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of Special January 20, 2016 and January 25, 2016.

Comments from the Public

1. **Review minutes of:**
 - a. Harbor Commission (December 14, 2015).
 - b. Planning Commission Board of Directors (November 4, 2015).

Communications

2. Communication from Supervisor Schadewald re: This letter is my request for the revenue received from Duke Energy for the Shirley Wind Farm to be allocated toward a medical study of the effects of the Shirley Wind Farm wind turbines on the health of local residents. *Held for 30 days.*
3. Communication from Supervisor Gruszynski re: That Brown County create a subcommittee to recommend a redistricting proposal for possible mapping criteria, map content and the establishment of a citizen redistricting commission consisting of 9 members to evaluate this proposal and redistricting reform. The subcommittee will be made up of three county supervisors, a League of Women's Voters of Greater Green Bay representative, a J.O.S.H.U.A. representative, a Migration Advocacy Network representative and a political science professor from University of Wisconsin Green Bay or St. Norbert College. *Referred from February County Board.*
4. Communication from Supervisor Van Dyck re: As soon as weather permits, request that the Highway Department conduct an updated traffic study of Hwy ZZ. *Referred from February County Board.*

Airport

5. Ground Transportation Ordinance update.
6. Departmental Openings Summary.
7. Director's Report.

PLANNING AND LAND SERVICES

Land Information, Property Listing, Zoning – No agenda items.

Planning Commission

8. Update re: Development of the Brown County Farm property – *standing item*.

Public Works

9. Summary of Operations.
10. Discussion regarding Public Works Policies.
11. Director's Report.

Port & Resource Recovery

12. Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program and Statement of Intentions.
13. 2015 Port Annual Report.
14. Corps Final Accounting for the Cat Island Project.

Closed Session

15. **Open Session**: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department.
16. **Closed Session**: A non-evidentiary closed session to discuss an interim investigation on certain disciplinary activities in the Brown County Public Works Department. Pursuant to Wis. Stat. § 19.85(1)(b), any meeting of a governmental body may be convened in closed session for purposes of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter. And, pursuant to Wis. Stat., § 19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
17. **Reconvene in Open Session**: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department.

Register of Deeds, UW-Extension – No agenda items.

Other

18. Audit of bills.
19. Such other matters as authorized by law.
20. Adjourn.

Bernie Erickson, Chair

Attachments

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, January 25, 2016, in Room 161, UW Extension, 1150 Bellevue Street, Green Bay, Wisconsin.

Present: Chair Bernie Erickson, Supervisors Norbert Dantine, Dave Kaster, Tom Sieber, Dave Landwehr

Also Present: Supervisor Schadewald, Chad Weininger (Director of Administration), Dan Process (Internal Auditor), Judy Knudsen, Allyson Watson, Paul Fontecchio (PW-Engineering Mgr.), Doug Marsh (PW-Engineer), Dean Haen (Port and Resource Recovery Director), Tom Miller (Airport Director), County Executive Streckenbach and other interested parties.

I. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 6:13 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Landwehr, seconded by Supervisor Dantine to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

III. Approve/Modify Minutes of November 30, 2015 & Special December 16, 2015.

Motion made by Supervisor Kaster, seconded by Supervisor Sieber to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Comments from the Public None.

1. Review minutes of:

a. Harbor Commission (October 12, 2015).

Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

b. Planning Commission Board of Directors (October 7, 2015).

The City of Green Bay ran or owned the Green Bay Metro. Buses have been purchased by TIF money in the past.

Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

c. Solid Waste Board (October 19, 2015).

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

d. Transportation Coordinating Committee (February 23, 2015; June 8, 2015 & September 15, 2015).

Lamine informed that they had turned over their entire front office staff in February, 2015 and forwarding these items fell through the crack.

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Communications

2. Communication from Supervisor Lund re: To conduct a full audit of the asphalt plant expenses and savings. *Referred from December County Board.*

Erickson spoke with Supervisor Lund and as long as Administration and staff were having a full outside audit, hopefully in February, he was good with it and will look at the results at that time. Dantine wanted this to be the last audit as they run the books and there was a year-end statement. He questioned if they trusted their departments. They had to put this to bed and he wanted to put a stop to all the requests for audits or it would never end. Weininger stated their goal wasn't to continue to audit this to death. The original audit that was conducted in May and done by June by an outside auditor, with the full support of the Highway Department, was to go in and look at the preliminary numbers. The auditors said their numbers looked good, however they recommended an audit to be done in 2015, after there was a full year of operation, and an audit to take a look at the quality of the asphalt. The current audit was to follow up on the first audits recommendation. This would be the end of the audits. There wasn't anything more to audit. If they were making money and doing the things that the committee believed it did, it would be reported back and if it was not it would also be reported and it was a policy decision of this committee and the board to make. Fontecchio informed that the big difference now was that the numbers before were estimates as they took a snapshot in 2014 of six weeks. Now they had a whole year of actual data. He felt this would be good and they could put it behind them. Weininger stated they could do their due diligence internally to say that yes, these were their numbers and they will be coming from an outside company that had experience in auditing asphalt plants. Hopefully this would put the questions to bed and they could hopefully move on. Responding to Sieber, Weininger informed that there was no need for any budget adjustments. Weininger reiterated that he didn't have jurisdiction over the county's Internal Auditor but they were asking for the audit to be run through Brown County's Internal Auditor to make sure that there was no question about Highway or Admin doing it and there was a higher level of transparency and separation. Landwehr suggested that when the auditor was selected that part of their process may be some sort of public input meeting up front so that if there were parties out there that were worried about what was included, they had a chance to speak that beforehand. Erickson responded that they had never done that ever in the past. Landwehr felt it might help clean it up at the backend. The other thing, had the committee and the county and the highway department done more due diligence before this was approved instead of it being crammed in at the last minute at a budget meeting several years ago, they hopefully could have avoided all of this. The way it was presented and rammed through, that's why they were having the issues they were now.

No action taken.

3. Communication from Supervisor Schadewald re: This letter is my request for the revenue received from Duke Energy for the Shirley Wind Farm to be allocated toward a medical study of the effects of the Shirley Wind Farm wind turbines on the health of local residents. *Referred from January County Board.*

Supervisor Schadewald was informed by Administration that the money from Duke Energy went to their committee. Weininger informed that the \$26,667 went to the Planning Department which this committee had oversight over. The money was a voluntary payment from Duke, it then got inserted into the Planning Department's budget as a donation and then was allocated to expense light items. So if they reallocated the money for a specific purpose, it would have an impact on the PALs Department.

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Planning Director Chuck Lamine informed that it virtually was a donation as there was no agreement or requirement. It was a product of the developer of the wind farm, the statutes had a requirement that if they had 50 mega-watts (MW) or greater, there was a gross receipts tax which was a mechanism to reimburse because there was no property tax on any energy facility. This was a backway of doing it where they use this gross receipts tax. This project was far under the 50 MW but the developer decided they wanted to make a contribution or donation and the vast majority went to the Town of Glenmore and 25% went to the county and the balance went to the property owners that were participating and had turbines on their property. 33% for each of the shares. What they did with it in their budget, the first year they bought a thermal swimming pool blanket for Syble Hopp, which was a very good investment. In 2005 the County Board passed a resolution endorsing actions to promote increased renewable energy generation by generating ten percent of energy from wind and clean biomass by the year 2015; ensuring full and stable funding for energy conservation and efficiency programs (County Board minutes attached). They had taken the funds and after a while the Department of Administration stated that it was coming every year and basically stated to put it in their budget. Then nice thing about it was it virtually had no strings attached and they could use it for matching for federal dollars, coastal grants and use it to subsidize their budget. They don't have it designated for any particular purpose but if they take it out, they'll have a \$26,000+ hole in their budget. Erickson questioned how it got in their budget. Lamine informed that how it ended up in their budget; a lot of data Emerging Energies used to locate these was from their GIS system. They were pretty helpful to them plus they were aware of the energy effort and put it in their budget. Planning informed that they were receiving it and it had been talked about from time to time; if it's taken out, they will have a problem.

Landwehr was concerned about taking money they couldn't depend on long term and that same year budgeting it or spending it somewhere else. He wouldn't have as much of a problem if they received the money and then budgeted for it the following year. Lamine informed that they held off for a few years, it went in their budget and if they had excess money it went into the General Fund or if they had a shortfall, it would help their budget. In his 20 years, they may have had a shortfall one year. It came every year and now they budgeted for it. They had a track record of receiving it.

Schadewald clarified that they were asking for this money to get preliminaries done for a medical study. Wednesday they were asking the state legislature to put back the \$250,000. There were more people they were going to ask. His point in asking was so that everyone in the county knew they were getting money and if they were getting money from Duke Energy and people had concerns out there, they could use the money to help them. He could understand the concern about a hole in the budget but questioned if they knew what they were going to spend it on. Lamine responded that it went into the whole budget. It was Schadewald's understanding to ask now verses September. Lamine added that the only way to not impact his budget was to do it next year.

Landwehr questioned if they were hurting the efforts with the state legislature by doing something tonight? Schadewald responded, no. Erickson felt it was speculation because they didn't know if the state would do it.

Erickson suggested putting themselves in the position of the individual voluntarily giving \$26,000 and using the money to fund a study to very possibly shut them down. He'd say that whether they transfer the money to a study or whatever they do, he believed they weren't going to get that money. He suggested bringing this back as an agenda item next month to see where they were standing because hopefully they will have more information on funding it. Schadewald respected what the Chair wanted and appreciated their time and effort.

Dantinne informed that he didn't like cutting departments budgets in the center of their cycle and spoke in favor of doing it during budget time. Taking \$26,667 really hurts a department. Sieber echoed those concerns. Lamine added that they were 30% on the levy and the money was a pretty big deal to their department. Schadewald understood but they had to start somewhere. He would hope they would understand if next year during the budget process they allocated it somewhere else. Erickson believed Schadewald would be just as

happy if they took it out of the general fund as long as they came up with the money and they weren't harming anyone.

Motion made by Supervisor Erickson, seconded by Supervisor Dantine to put it on the agenda 30 days from now. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Communication from Supervisor Landwehr: To have a forward looking, long term policy discussion about what roles and highway department should fulfill regarding construction projects, town & village maintenance, etc. *Referred from December County Board.***

Landwehr referred to Chapter 83 of the Wis. Stats and stated that the Highway Committee, which PD&T served at, had very specific called out statutory rights and responsibilities. The main one being setting policy. Looking at this and thinking back within his four years on the board, he didn't recall ever seeing or setting any policy other than their annual budget. Nor had they ever seen policies that had been set by previous committees throughout the years that they would continue to follow until someone made a conscious effort to change the policy. He wanted to bring this to everyone's attention and discuss if they should look into what the existing policies were and from there decide if they need to formulate any different policies, to formalize any policies and to get input from whoever the future commissioner was, from the Executive, from Administration and from their committee and see if by doing something like this, if they could head off a lot of the issues that they had seen over the last year or two by being more proactive and such.

Interim Public Works Director Paul Fontecchio provided handouts (attached). He highlighted sections of Chapter 83 and the opinion of the Attorney General. Referring to *Chapter 83.015 (2) Powers and Duties, Section (b) In any county with a highway commissioner appointed under s. 82.01 (1)(b) or (c), the county highway committee shall be only a policy making body determining the broad outlines and principles governing administration.* When they went back up to (2) (a) *Except as provided under par. (b), the county highway committee, they had to replace that with Highway Commissioner per State Stats., shall purchase and sell county road machinery as authorized by the county board, determine whether each piece of county aid construction shall be let by contractor or shall be done by day labor.* When talking about construction, that was the Highway Commissioners charge to determine whether something was left by contract or done with its own forces. He also referred to the response from Attorney General J.B. Van Hollen in 2001, that if the county board in a county with a county executive may enact an ordinance precluding the highway commissioner from determining that the county highway department would directly perform any of the work on any joint county highway project under Wis. Stat. 83.03 and 83.035 if a contracting local municipality requested that all of the work on the project be competitively bid and let to private companies, it was his opinion that the answer was, no.

The second part about the town and village maintenance, under Brown County Ordinance 6, it gave the Highway Commissioner the authority to enter into agreements with the towns and villages within the county. The State Stat. references that. What they had done this last year with their maintenance agreement with the towns and villages, they had sent that out to them and let them determine what their level of effort was. So some towns don't use them for anything while others use them quite a bit.

Landwehr stated he wasn't saying he was for or against with the county doing work for towns and villages. Internal Auditor Dan Process informed that they did look at some of the municipality agreements, he worked with the Public Works Director, and he believed there were some suggested changes as Corporation Counsel had also looked at the agreements. There had been some review of it and some additional improvements made to those agreements where it did spell out some of the activities. Fontecchio informed that they made those changes. Erickson suggested everyone read it over and Landwehr could contact him if he'd like it back on the agenda.

Kaster felt if the highway department didn't do some or all of this in the summer, they better find them something to do because they were basically snowplow drivers that they needed to keep busy the rest of the year. Landwehr agreed with that statement.

Motion made by Supervisor Dantine, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

5. **Communication from Supervisor Sieber re: To create a resolution to ensure that the focal point of Green Bay Austin Straubel International Airport remains on Austin Straubel and his service. And further, that his name not be removed. *Referred from December County Board.***
6. **Communication from Supervisor Erickson re: Direct Tom Miller and Administration to design a memorial to Austin Straubel inside the airport. Ex. A photo collage. *Referred from January County Board.***

Sieber informed that this came from Supervisor Kaster and from other discussions at the meeting. He knew the current Airport Director and this County Board wouldn't make Green Bay the focal point of the airport but he wanted to make sure future Directors or County Boards couldn't as well and to make sure people were able to see the reason why looking back. It was alluded to in the resolution they passed, but it wasn't spelt out clearly that it was a business decision in order to get more travelers into the area and to ensure they knew Green Bay was here. It was in no way meant to detract or deter from the service or honor of Austin Straubel. As Supervisor Kaster alluded to, he didn't want to see Green Bay and Austin Straubel's name real tiny at the airport, Sieber didn't want to either. Sieber wasn't sure if there were any other ideas as no one liked the font idea he posed at the County Board meeting. The effort was to ensure Austin Straubel's name remained larger than Green Bay and it would never overtake Austin Straubel's name as far as signage and literature in the community.

Erickson informed that he had shared a 35 page document to several people written by Mr. John Dobbs, a spokesman for Austin Straubel. One thing that jumped out at him was Austin Straubel played football for East High School, his coach was Curly Lambeau. That's why he suggested a photo collage or something of that nature. Mr. Dobbs was writing an article, In Forward Flight, a quarterly publication and will be contacting the Neville next week to obtain better copies of photos and documents that he had reviewed. He would like to see some type of memorial display there, it all depended on the money, but he felt he could get the preliminary designs for free. He had enlisted the support of former air force graphic designers to help him come up with some preliminary ideas for a display. Erickson spoke to Museum Director Beth Lemke about pulling out Austin Straubel photos and graphics for a memorial collage. Miller stated, in addition to the photos, they were working on obtaining some of his memorability that they could include in the display. Erickson had asked that he check with the Wisconsin Aviation Hall of Fame regarding his nomination to the organization and once they had made the nomination, they don't have to make it again. The nominating committee for that group was going to meet and if they look favorably on the resolution, the induction could take place into the Hall of Fame in the fall. Erickson was going to put together a letter in support of signed by the committee and send it.

Kaster was glad Sieber brought this up and some may think they are making a big deal out of it, however, he had flown into a few airports and after you get there, you realize they were named after someone. You never know with future boards, etc.

Landwehr completely supported this communication in support of Sieber's communication as well as Erickson's. He wondered if it made sense to go one step forward and honor fliers who also died in service that would also be incorporated in any display. Erickson felt they had to think about that one as it may dilute the honor to Austin Straubel's name and individual. If they were talking about an aviation memorial, maybe that was something they could put up in a different area. Erickson felt they might be opening a slight can of worms. Landwehr felt if it was something related to aviation, it should be done at the airport.

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Motion made by Supervisor Erickson, seconded by Supervisor Dantine to direct staff to continue following through with a memorial to Austin Straubel. Vote taken. MOTION CARRIED UNANIMOUSLY.

Erickson felt in order to preserve this name he felt they should have a resolution created and state in the whereas that the County Board directed any change in this name to require unanimous, two thirds or three quarters support of the County Board, etc.

Sieber knew the County Board could do whatever they wanted but he felt that if this County Board created a resolution that there could never be a change, it would send a message. Erickson added that they could put it up with the collage.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to have Corporation Counsel and the Airport Director draft a resolution to state that Austin Straubel could never be removed from the signage and the airport could never be renamed, and refer the resolution back to Planning, Development & Transportation Committee. Vote taken. MOTION CARRIED UNANIMOUSLY.

PLANNING AND LAND SERVICES

Land Information – No agenda items.

Planning Commission

7. Update re: Development of the Brown County Farm property – *standing item.*

Lamine referring to the Public Works schedule for improvements and informed that the driveway in front of the jail was scheduled for this year. Some of the earlier development plans that they showed for the Research Park on the county farm property was the driveway would ultimately be converted into a full street. One thing they were looking into was possibly saving the money from putting a pavement down for a driveway, just to tear it up and remove it, was looking at doing the street this year. They were working on the numbers and it will have to come back to the committee. He felt it was a great suggestion and worthwhile to look at and appreciated Fontecchio bringing it to their attention.

Planning will be meeting with the city staff later this week to talk about several issues, one of which was if they were to put a road in, how would they go about that because ultimately it would be a road that the City of Green Bay would own and take ownership of. Also to talk about general ideas of the Research Park and build that discussion because ultimately they would need a change in zoning and a subdivision review.

At a previous meeting Lamine had mentioned that they were in some very early initial discussions with a group that had interest in the Research Park for location. The conversation was continuing. He didn't have any details as it was very early. Hopefully at some point within the next few months they will have something to bring forward for action.

Erickson questioned if they had located the boundaries of the hill by the old mental health center. Facility Projects Manager Jeff Oudeans responded that they had contacted the state historical society which brought them back to the cemetery group that did the initial investigation when 57 was going through there. They stated that if they continued on they would have to commit to it to find the boundaries and it would be a lot more involved. Fontecchio informed that Museum Director Beth Lemke informed that they had a ground-penetrating radar now over at the museum. They had a guy there who knew how to run it so it was possible that they could do some investigative work. Oudeans felt they could be opening a can of worms. Fontecchio agreed, but they did have it. Lamine informed they were former patients from the asylum and predated the mental health center that was torn down a few years back. He was unaware of the ground penetrating radar equipment, they looked into that a few years back and talked to the State Historical Society and they cautioned them, the Feds aren't even using it at Arlington Cemetery anymore. Erickson questioned if they had a general

idea and suggested going through and stating that a general parameter was probably as close as they were ever going to get and put the memorial up. Lamine believed the major concern was that they didn't want to hit something. Oudeans added that at that point they identified it as a cemetery. If they came back with a \$250,000 bill, who was going to pay for it? Erickson felt it was unfortunate and at this time they were better off leaving sleeping dogs lie.

Motion made by Supervisor Dantine, seconded by Supervisor Sieber to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY.

8. Director's Report.

Lamine provided copies of his Director's Report and spoke to it:

Marquis Yachts, LLC CDBG-Economic Development Grant Amendments and Brown County Planning - In 2010 and 2011 they had applied for some grant funds for Marquis Yachts and they were successful in getting some grants in the amount of \$1.5M in 2010 and \$2M in 2011. They were federal block grant dollars administered by the state. The dollars are granted to the county, the county loans to the business, when the loan gets repaid, the county sends the money back to the state. As part of the original grant there was an element of forgiveness that was included in the agreement for job creation and the majority of the money went towards the acquisition by Marquis of Carver. As of February of last year they employed 288 persons out of Pulaski and were the largest manufacturing employer in Pulaski, second only as largest employer to the school district.

They did a monitoring visit late in 2014 and followed up in January, 2015. As a result of that, they requested an amendment to the state to some of the terms of the agreement as they recognized that they weren't going to quite hit the job creation that originally had been identified in the original grant. Marquis Yachts were doing a lot of very good things and hit a tough time in terms of the great recession. The timing wasn't good for them but they were crawling out of it and doing well. It was a good job creator and very important to Pulaski.

The county submitted the amendment last year and on January 7, 2016 the state had completed their review and gave them their proposal for amendment. The biggest element was to clarify was how much would be forgiven and on the \$1.5M, \$476,200 would be forgiven as result of the retaining of the 200 full time positions. The second grant, for low and moderate income, there was a forgiveness of \$316,680. More important the grant was set up as a lump sum payment that would have been due January 1, 2015, but they had the amendment in so the state told them not to worry and to let them get through their review process on it. The state had since suggested that they do a monthly payment. For the first grant it would be a three year monthly payment and the second grant would be two years of monthly payments. He brought this forward to make the committee aware of it.

Lamine briefly spoke to the other items from his Director's Report. Additional handouts were provided (attached) with regard to Land Services to Host Local Land Use, Planning and Zoning Teleconference Series in Conjunction with UW Extension.

Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY.

9. Budget Status Financial Report for November, 2015. See motion under Item 11.

Property Listing

10. Budget Status Financial Report for November, 2015. See motion under Item 11.

Zoning

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11. Budget Status Financial Report for November, 2015.

Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file Items 9, 10 & 11. Vote taken. MOTION CARRIED UNANIMOUSLY.

Port & Resource Recovery

12. Recycling Education Grant – Request for Approval.

As noted in the agenda packet material, Carton Council of North America, Inc. approved funding a grant to Brown County Resource Recovery Department to implement the Carton Recycling Outreach Program in the DePere and Howard-Suamico School District Recycling Program.

Motion made by Supervisor Dantine, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. 2015 Public Relations Reports and 2016 Public Relations Plans – Request For Approval.

Port & Resource Recovery Director Dean Haen informed that the budget in Resource Recovery was \$15,000 - \$12,000 in public relations, \$3,000 in ad placements to cover HHW, pharmaceutical sharps recycling, solid waste disposal, etc. On the Port side there were larger dollars involved - \$35,000 budgeted - \$20,000 for PR, \$15,000 for ad placement. The plans were very similar to last year. For the \$35,000 that they spent on PR, they ended up with 153 articles in newspapers and 36 television spots. The ad equivalency of the media was over \$410,000. Both the Solid Waste Board and Harbor Commission had approved the communication plan for this next year. Sieber liked the report and appreciated the recap; he felt it was pretty straightforward.

Motion made by Supervisor Dantine, seconded by Supervisor Landwehr to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. Port Video. Haen informed that the video was one of their investments that they did last year in their PR, outreach effort that they will use in schools, exhibiting conferences, on their website, etc. *No action taken.*

15. 2014 BOW Recycling and Solid Waste Disposal Operations Audit.

Haen referred to page 4 of the audit re: landfill operations and page 7 re: recycling operations and spoke to it. Landwehr brought up the recycling of the aseptic packaging, Haen informed it was a valuable commodity. They didn't generate a lot of it but it was worth about \$100 a ton; to run through their systems about \$60 a ton.

Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

16. Director's Report.

Haen briefly spoke to the Director's Report located in the agenda packet material.

Erickson referred to the Planning Commission packet that he received in the mail. One item was in regard to changes in funding, they wanted to go to an automated bridge opening with one operator at the Walnut Street Bridge. He questioned if there would be an issue? Haen responded that the Planning Department had put a communication forward supporting it at the federal level. The DOT was interested in doing it because it was a cost saving measure. There wasn't one commercial port operating anywhere nationwide with remote bridges. Sturgeon Bay had operated remotely, high bridge operated the low bridge remotely, but they weren't a commercial port and they didn't have a lot of traffic and they had enough distance to do it successfully. The

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Coastguard had ultimate authority. Erickson felt they were taking a lot of control away where they were depending on a machine. Satellites, radio waves, however they were planning on doing it, but it was bulletproof Haen stated. Otherwise someone would have to get to the other bridge to manually operate it. They will have to create a failsafe system that the Coastguard approved.

Sieber asked if there was an update on the Lakebed grant for Renard Island. As reported in November, they did get the lakebed legislation for the causeway. The causeway area was granted and signed in November and it was completely done. Sieber questioned if there was a planning process or was it something to put on the agenda for future? Haen informed that they were working with the City of Green Bay to see if they were interested in giving the county a triangle of land. At some point they needed to determine where they were headed with the island. Sieber believed the city passed the resolution stating they would give the county the easement by November. Erickson stated that they never got it.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

UW-Extension

17. Budget Status Financial Report for November, 2015.

Director Judy Knudsen informed that they did a lot of billing at the end of the year so their revenues will be close.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

18. UW-Extension Cooperative Extension – Reorganization Recommendations.

Knudsen referred to the handout in the agenda packet and informed that they will have to change the structure of their organization and will eliminate 50 to 80 positions statewide to address the \$3.6 million dollar cut. What they did was to identify counties that had a population of 250,000 or more and that included Brown County and as a result of that, they will remain as a single county. The other counties will be put into clusters. The document had very little details on how it will happen so it will be interesting to see what transpires. Their chancellor for extension in the two year campuses was currently taking recommendations and comments and they will put together an additional document that will be shared. Work teams will be organized to put the detail to the recommendations. There will probably be less impact in Brown County because they will stay as a singular county, however the surrounding counties weren't very happy about the change and would like to stay as a single county as well.

**Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

19. Assessing Community Needs in Community Economic Development.

Also referenced earlier in the Planning Director's Report, Knudsen introduced Allyson Watson who was their Community Resource Development Educator; she had been doing work with the Planning Department. Watson started with the UW-Extension in 2015; she wanted to take a few minutes to share some of the needs that she had identified in the community and how she was moving forward to address some of those needs.

Watson provided a PowerPoint (attached) and briefly went through it with the committee.

Motion made by Supervisor Dantine, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

20. Departmental Openings Summary.

There were a number of seasonal horticultural based positions open that they will be filling in the next couple of months.

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

21. Resolution re: Change in Table of Organization for U.W. Extension Master Gardener Volunteer Coordinator.

Their Master Gardener program has been growing in recent years. Those going through the training each year need to do community service projects and they get many requests throughout the county. They also had a plant sale and needed a point person who could work with the teams. They had donated some dollars to create a new position. It was 100 hours so they wanted to pilot it this year to see how it went.

Job summary: The Master Gardener Volunteer Coordinator would be responsible for volunteer recruitment. The coordinator would work with teams on planning and implementing projects and special events. Serve as a liaison between teams, Master Gardener Board and Horticulture Educator.

Motion made by Supervisor Kaster, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

22. Director's Report.

Community Gardens - They were in the process of relocating one garden. They were expanding their Imperial Lane garden. They were starting a new garden on Western Avenue. They were starting a teen market garden with the Boys and Girls Club. They received a \$1,200 donation today from the Abbey. One of the large healthcare providers in the community had identified community gardens as one of their top five community priorities so they were negotiating with them right now for dollars. They were also working on their garden blitz where they were with 100 volunteers or more to build 100 raised beds that were purchased and delivered and a portion went to low income households. They were responsible for finding mentors for all of these new gardeners if they wanted one and the education. That was scheduled for the last weekend in April.

4H Youth Development - They did after school programming in 11 elementary schools that were part of the Green Bay Area Public School district. They were piloting a new curriculum on financial education. They were working with 2nd graders right now; it's a four week series in all 11 schools. Next year they will do 1st grade and then 3rd – 7th. These curriculums meet state and national standards in math and literacy. They were excited about it. You can't find anything in the country like it.

Knudsen was also on a state team that was working to revise their rent smart curriculum, helping tenants to make wise decisions when they were getting ready to rent.

They just finished a teen community food challenge which will be piloting for a number of organizations in the community that helped people understand the issues that teens went through in dealing with food insecurity.

Horticulture- Lots of programs going on. The landscapers finished up with a four weeks series. It was really the only professional development they got throughout the year. They had a beekeeping class and a greenhouse class and their Saturday series started on February 2nd. It was their big program time of the year.

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They had their Taste of Wisconsin fundraiser on Fat Tuesday (handout provided/attached). They had done it at the National Railroad Museum the last couple years and outgrew the facility so they relocated to Rock Gardens.

Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Public Works

23. Recommendation and Approval for the Courthouse Dome Request for Proposals – Project #1983.

This project was approved as part of the 2016 budget for \$250,000 for the engineering regarding the dome. For continuity reasons the bid will be taken to cover three main activities by one architectural/engineering firm: Needs Assessment, Construction Documents and Construction Administration. Because this was an RFP over \$50K, approval from the County Board was required prior to the RFP being sent out. Once proposals have been reviewed, staff will select a firm and proceed with the work. The RFP will be evaluated and scored on multiple criteria by a scoring committee. Their department crafted the requirements; bidders had to show they had prior historic preservation on courthouse and state capital domes, similar size.

Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

24. 2016 Equipment Purchase Update.

Fontecchio referred to the info in the agenda packet and reiterated that as part of the 2016 budget, they had a number of pieces of equipment but highlighted four that they had action on since the beginning of the year. The excavator came in about \$11,000 less than anticipated. The asphalt roller came in a bit low. The engineering truck and the pickup truck came in higher than the \$29,000. He pointed out that with their trucks, they had a fleet of Chevys; helps from a maintenance point of view. When they send out their bids, it went to Ewald, Broadway, Gandrud, Bergstrom, online and the Press Gazette. They try to cover their bases. There was also a state bid for highway trucks, which was pretty competitive. For the pickup truck, it came in at the \$35,000, Ewald was plus or minus a few bucks from the state bid so they were recommending going with them at that price. The state bid was the lowest and recommended for the engineering truck. The Chevy Tahoe for the engineering truck was the minimum size that he would personally go with. They were out on the construction site, doing surveys, 6' long pieces of equipment for bridge inspections. If they went with the state prices, another \$3,000 would get them a suburban. From his perspective he started at suburban and went down to Tahoe. The Chevy pickup was a 6.6 V8 diesel for their paving crew which hauled a trailer and the guys out to the jobsite. The net difference for these four vehicles was \$9,863 under budget. The vehicles are basic.

Responding to Sieber, Fontecchio informed that their vehicles are pretty old and used up by the time they are done with them.

Landwehr informed that he was the supervisor during budget time that made the motion to lower the dollars down to \$29,000. He expressed his opposition on several different fronts. One being the overall perception with a Tahoe being a luxury vehicle. With regard to the statement of them needing something big enough to fit several people, they were able to fit five people in Land Cons new vehicle. It may not have been comfortable but it was functional and all-wheel drive vehicles. He felt buying Tahoes when other departments were being more frugal with money set a bad precedent. Most of these vehicles are able to fold down the backseats to fit equipment. Overall, when budgets were done, they rely on staff to put numbers in that were realistic and that they could live with, however, every department had things that come up and the county needed to be able to catch some of those savings in order to help deal with other issues and to take a look at this and say that because they came up under budget was a good reason to blow the budget and buy this high end vehicle was

disappointing to see that kind of attitude come and used here. From the engineering's standpoint, he would look and say, was it necessary to have a vehicle like that? He dealt with and was familiar with consulting engineers who do the same exact thing the county engineers did and he didn't know a single one in the state that bought Chevy Tahoes or anything similar for their staff to run around in.

Dantinne stated, knowing what his boss paid for pickups for their company, he would make the motion to approve. He can't buy a 4WD pickup truck for less than \$35,000 at all and they had four of them. He didn't think he'd ever buy a truck for less than \$30,000. They were 4WD needed for a jobsite, they last 6-7 years, 200,000 miles on them, etc. They bought half tons one year and they lasted a year and a half and didn't work. You could try and cheapen them up but in the long run you end up paying more.

Kaster questioned if they could get pickup trucks, Fontecchio responded that they could but they wanted something covered. They could get a cover for a pickup truck. He saw survey vehicles that had the topper but then they had to build racks for their equipment. It could be done. By the time they got \$35,000 plus a topper, plus some racks, he felt they would be pretty close. The Tahoe they had right now served them very well for the needs they had. When he went to the Chevy site to "build a truck" it came out to \$51-\$52,000. They got a substantial discount because they were government.

Landwehr asked for the specs. Fontecchio stated the Tahoe was a 4WD LS, the pickup truck was a 2WD crew cab basic Duramax Silverado. Fontecchio wasn't sure why an LT version was purchased in the past. He didn't have all the detailed specs but handed out (attached) the bid top page, state info and used vehicle info. Katers questioned why a 2WD, Fontecchio responded that it was a construction truck, for summertime. It was a lot more for a 4WD. They didn't get the discount on used trucks. Kaster believed they were more practical. Fontecchio added that the days that it was snowing and really bad they were driving plows.

Motion made by Supervisor Dantinne, seconded by Supervisor Kaster to approve. Vote taken. Nay: Landwehr: 1. MOTION CARRIED 4 to 1.

25. **Summary of Operations.**

Colored handouts were provided (attached), Fontecchio referred to the second page, County Maintenance, and noted that they were lacking in winter due to only having one storm. Even with the state budget RMA work, the budget adjustment brought forward, they still fell short. They tried to catch up in the last quarter. Referring to Capital Projects, those weren't all the projects done in 2015. If they looked at the total it was about \$9M. If they looked at all their capital projects, it was more like \$13M. The big contributor was the V19 Project which was just shy of \$3M. It looked like they were \$28,000 over but when looking at all of their projects together, they were in the good, \$482,000 out of the \$13M, 3.6% under budget. Of that \$482,000, they always talked about what happened with that, they had two projects where they had money dedicated in the 2016 budget, one \$250,000 and one \$100,000 already slated to carryover for projects. Some of it will go to the CTH FF slope failure noted in the Director's Report. They were projected to be under budget under Facilities, a lot due to turnover with housekeepers, etc.

Motion made by Supervisor Sieber, seconded by Supervisor Dantinne to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

26. **Director's Report.**

Fontecchio provided additional handouts (attached) and briefly went over it with the committee.

On the F15 project, Landwehr questioned if it made sense to put a band-aid on it when the whole area needed a redesign. Fontecchio spoke to the Town of Lawrence about it and part of the issue there was that they didn't

really know for sure what was going to happen with the southern bypass so they were basically redoing the surface to buy more years of life. If the decision was made that that was going to be the preferred alternative, then that would be a whole different level of classification. Landwehr felt that with any of the alternatives on the table, some would add a lot of traffic to this but none was going to decrease the amount of traffic on that stretch. He questioned if it made sense to spend the \$200,000 without doing something else such as a possible turn lane.

Referring to June, they received a report about the most dangerous intersections in the county and the number one most dangerous intersection was at the frontage road along 41, right where CTH EE came into De Pere, Mid Valley. Landwehr questioned if anything had been done. Fontecchio responded that they were still looking at the traffic for that intersection. They had talked to the DOT and they still needed to determine what the next step was. It would be a couple months but he will report back in June. Kaster felt the DOT wanted to put a round-about in there. Fontecchio stated they built one on the east side. Erickson stated that a sheet was coming out at the next Planning Commission showing proposed round-abouts. Fontecchio stated that he would check with Lamine.

Fontecchio wanted the committee to keep in mind that they were a little short-handed in Engineering right now with all the staff changes.

Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Airport

27. Request for Proposal for Brown County Airport Marketing Program Project #2018.

Airport Director Tom Miller informed that this was their current marketing firm that they had been doing business with for five years. They had to go out and renew their efforts to make sure they were getting the best bang for their buck and to see if there were other ways to improve the program they had in place. All of the marketing materials that had been developed over the last five years belonged to them. So whether or not it was the same firm or a different firm, they owned the material that they were currently using.

Motion made by Supervisor Sieber, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

28. Resolution to Extend Airport News and Gift Concession Agreement.

Erickson informed that their committee and the board approved this but Miller felt it might be a good idea to put it back in resolution form.

Motion made by Supervisor Dantine, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

29. Director's Report.

Miller provided a handout regarding 12-Hour Report.

They had a position for a Housekeeper that was open; they did interviews in November and were waiting for a pre-employment physical. The offer was contingent on the person passing the physical and the candidate did not pass. Recruitment had been reopened and will be closed later this week and they will be interviewing a new candidate after that.

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**Motion made by Supervisor Kaster, seconded by Supervisor Dantine to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

Register of Deeds

30. **Budget Status Financial Report for November, 2015.**

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Other

31. **Audit of bills.**

No action taken.

32. **Such other matters as authorized by law. None.**

33. **Adjourn.**

**Motion made by Supervisor Landwehr, Seconded by Supervisor Sieber to adjourn at 8:59 p.m. Vote Taken.
MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a special meeting of the **Brown County Planning, Development & Transportation Committee** was held on Wednesday, January 20, 2016, in Room 207, City Hall, 100 North Jefferson Street.

Present: Bernie Erickson, Norb Dantine, Dave Kaster, Tom Sieber, Dave Landwehr,
Also Present: Paul Fontecchio, Chad Weininger

I. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 6:45 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public None.

1. **Budget Adjustment Request (15-81): Reallocations of more than 10% of the funds original appropriated between any of the levels of appropriation.**

Motion made by Supervisor Sieber, seconded by Supervisor Dantine to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

2. **Budget Adjustment Request (15-85): Any increase in expenses with an offsetting increase in revenue.**

Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Such other matters as authorized by law. None.**

4. **Adjourn.**

Motion made by Supervisor Dantine, seconded by Supervisor Landwehr to adjourn at 6:49 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Bernie Erickson, Chair

Attachments

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, December 14th, 2015**
Port & Resource Recovery Department 2561 S. Broadway, Green Bay, WI 54304

1) The meeting was officially called to order by President Craig Dickman at 10:31 am.

2) Roll Call:

Present: President Craig Dickman
Vice President Tom Klimek
Commission Bryan Hyska
Commissioner Bernie Erickson
Commissioner Hank Wallace
Commissioner Tim Feldhausen
Commissioner Mike Vizer
Commissioner Ron Antonneau

Excused: Commissioner John Hanitz

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Shelby Schraufnagel, Brown County P&RR
Ngosong Fonkem, Corneille Law Group
Jim & Sylvia Graefe, Residents

3) Approval/Modification – Meeting Agenda

A motion to modify the agenda to move item #13 after item #6 and approve the modified agenda was made by Bernie Erickson and seconded by Tim Feldhausen. Unanimously approved.

4) Approval/Modification – October 12th, 2015 Meeting Minutes

A motion to approve the minutes of October 12th, 2015 was made by Hank Wallace and seconded by Tom Klimek. Unanimously approved.

5) Announcements/Communication

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President Dickman stated that he will be resigning from the Harbor Commission effective today. He explained that it has been a pleasure working with everyone on the Commission over the past 10 years.

Mr. Haen explained to the Commissioners that Commissioner Hanitz has been having health problems and that is why he is not been able to make this meeting. Commissioner Antonneau suggested that the board should get him a get well card.

6) Election of Officers

President Dickman nominated Commissioner Tom Klimek for the role of President, Commissioner Wallace seconded the nomination. Unanimous consent was given.

Commissioner Wallace nominated Commissioner Bryan Hyska for Vice President, Commissioner Antonneau seconded the nomination. Unanimous consent was given.

6a) Dedication Signs – Update

Mr. Haen stated that as part of the resolution for the Renard Island easement with McDonalds it was agreed to name the causeway in honor of Mike McDonald. Previously, the west island of the Cat Island chain was named after past president of the Harbor Commission Neil McKloskey and Renard Island was renamed from Kidney Island to Renard Island in honor of Harbor Commissioner Clarence Renard as well. Intentions are to place dedication signs at these locations. Staff presented memorial sign options and costs. Staff was directed to seek pricing for signage larger than 12"x18", purchase all three signs and install the signs vertically rather than angled to increase sign life. Dedication of McDonald sign will occur in Spring 2016 with Neil McKloskey and family of Clarence Renard also invited. Commissioner Erickson will track down Renard family members.

7) Fox River Environmental Clean-up Project – Public Comments/Update on Standing Item

Mr. Haen stated that the Fox River Clean-up Project has concluded for the year. Included in the packet was a letter from U.S. Venture to the Project regarding dredging near their facility. The letter has been shared with the other terminal operators and EPA and DNR to use as a format if they feel they are being unfairly impacted because of the Project.

Mr. Haen included his response to the DNR and EPA on how the federal government was able to successfully dredge over the I-43 fuel pipeline. The DNR and EPA are allowing the Project to cap over other utility pipelines. These pipes are crossing the navigation channel; once these areas are capped these areas will not be able to be dredged deeper in the future. Commissioner Vizer asked if these pipes are sitting on the bottom of the river. Mr. Haen explained that they are horizontally drilled beneath the bottom of the river. Commissioner Vizer expressed his concern that if dredging happens deeper than these pipelines there might be a chance they will collapse. Commissioner Wallace asked if Mr. Haen has received a response from the DNR or EPA regarding his response. Mr. Haen stated that he has not received a response.

8) Fertilizer Report – Request for Approval

Mr. Walter stated that every year a different commodity is looked at that could be brought into the port. This year it was fertilizer. Right now fertilizer moves through the state through the

Mississippi Ports, through Duluth/Superior, and a little through Milwaukee. There is an option of dry or liquid bulk fertilizer. There is a lot of fertilizer movement through the Great Lakes from Asia, Canada, Russia. Mr. Walter took a look at the types of fertilizer, what kind of market there is and the ability to attract businesses to our area. There are a number of large companies in the eastern Great Lakes that have not moved west yet. In Quebec and Ontario there are companies that are moving fertilizer to the east side of the Great Lakes. There is an interest for them to move west into western ports. There are at least six terminal operators in Green Bay that are in a position to bring in fertilizer whether it is liquid or dry. Commissioner Vizer asked if there is a desire to bring in these commodities. Mr. Walter stated that the only one that has stated their desire is RGL Holdings and they are well suited with warehousing, rail and trucking capabilities already. There are a few companies Mid-American Salt, Somavrac, AgriCo Canada, Koch Fertilizer and K+S Potash Canada have expressed an interest in leasing or buying facilities in the western Great Lakes. Mr. Feldhausen asked what the time frame to realize something like this is. Mr. Walter explained that it is a long term time frame. With the position that U.S. Venture is in with petroleum products this might be a good time for them. RGL Holdings is getting a complete upgrade by mid-year as well. Fox River Dock might be an opportunity as well because they are looking to get out of the business. Another option would be for the Port to invest in some terminals and potentially be the broker. Commissioner Hyska asked if there is an opportunity for the Port to have an independent financial future and if there is an opportunity to diversify revenue. Mr. Walter stated that the Wisconsin Economic Development Corporation has an underutilized industrial site grant program that can be applied for next year. This would open half a million or more in funding to upgrade underutilized industrial sites. Commissioner Wallace asked if most of it comes up from the Mississippi River and is distributed from there. Mr. Walter explained that the Port of Prairie Du Chien used to handle fertilizer and has stopped. Commissioner Wallace also asked if fertilizer is being brought in, in eastern states and being moved by rail west. President Klimek pointed out a connection between C. Reiss Coal and the umbrella called Koch Industries. There has been a large downturn in coal and it is only going to further diminish. Koch Industries left an impression that they are looking to diversify their future business model because of the downturn in coal. Mark Cummings could be a contact person to look into this more.

A motion to continue to research fertilizer was made by Bernie Erickson and seconded by Ron Antonneau. Unanimously approved.

9) 2016 Public Relations Plan – Request for Approval

Mr. Haen explained the draft plan for the Port on public relations. This draft is an outline for the work the Leonard and Finco will perform. He also explained the NEW Eye Channel for the County and how the Port will be able to use this as an outlet.

A motion to approve the audit of bills was made by Mike Vizer and seconded by Tim Feldhausen. Unanimously approved.

10) Port Public Relation Video – Update

Mr. Haen shared with the Commission the recently completed Port of Green Bay video. The video will be able to be used on our website, at expos, at annual conventions, presentations, NEW Eye Channel and other educational/promotional purposes.

11) Renard Island Lakebed Legislation - Update

1a

Mr. Haen provided a copy of 2015 Wisconsin Act 111 signed by Governor Walker. This was a requirement by the Army Corps of Engineers to be able to proceed with Renard Island closure and ownership transfer.

12) GLC Minerals Land Lease Amendment – Update

Mr. Haen stated that in 2011 GLC Minerals negotiated a land lease with the County. The lease included work in lieu of lease payment for work performed on the property. GLC Minerals is interested in leasing one additional acre of land. An amendment to the 2011 lease is being negotiated and will include updating the work in lieu of lease payments that will end prepaid rent in 2017. Final approve of the amendment will be forthcoming to the Commission.

14) Director's Report - Update

The County Board approved the budget as presented. Mr. Haen explained the County Board budget study and the minor changes in salaries.

There is a project partnership agreement amendment for Cat Island from the Army Corps of Engineers headquarters. This will close out the Cat Island project grant. The grant from the Harbor Assistance Program expires in December 2015. The Port has requested the DOT give Brown County an extension on the grant.

The Federal Government passed the Fixing America Surface Transportation (FAST) Act. The bill has put a lot of emphasis in freight in intermodal transportation and movement. This may aid the Port and regions efforts to improve freight transportation.

Mr. Haen explained the letter to the Coast Guard is a response to their proposed increase in rates. Many ports and companies have written their own letter in response to the increase.

15) Tonnage Report – Request for Approval

A motion to approve the tonnage report was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

16) Audit of Bills - Request for Approval

A motion to approve the audit of bills was made by Ron Antonneau and seconded by Tim Feldhausen. Unanimously approved.

17) Such other matters as authorized by law

There were no other matters as authorized by law.

18) Adjourn

A motion to adjourn the Harbor Commission meeting at 11:53 am was made by Mike Vizer and seconded by Hank Wallace. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department

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Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, November 4, 2015
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>Exc</u>	Mark Handeland	<u>X</u>	Debbie Schumacher	<u>Exc</u>
James Botz	<u>Exc</u>	Matthew Harris	<u>X</u>	Ray Tauscher	<u>X</u>
Brian Brock	<u>X</u>	Frederick Heitl	<u>X</u>	Lanny Tibaldo	<u>Exc</u>
William Clancy	<u>Exc</u>	Phil Hilgenberg	<u>X</u>	Jason Ward	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Kathleen Janssen	<u>X</u>	Dave Wiese	<u>Exc</u>
Bernie Erickson	<u>X</u>	Dotty Juengst	<u>X</u>	Reed Woodward	<u>Exc</u>
Kim Flom	<u>X</u>	Patty Kiewiz	<u>X</u>	City of Green Bay (Vacant)	
Steve Gander	<u>X</u>	Michael Malcheski	<u>X</u>	City of Green Bay (Vacant)	
Adam Gauthier	<u>X</u>	Dan Robinson	<u>X</u>		
Steve Grenier	<u>X</u>	Terry Schaeuble	<u>Exc</u>		

OTHERS PRESENT: Chuck Lamine, Cole Runge, Peter Schleinz, and Kathy Meyer

1. Approval of the minutes of the October 7, 2015, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by N. Dantine and seconded by P. Kiewiz to approve the minutes of the October 7, 2015, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Discussion and approval of the 2016 Transportation Planning Work Program.

C. Runge summarized the significant transportation planning issues in 2016.

- MPO Long-Range Transportation Plan Performance Measures Implementation
- Coordinated Public Transit – Human Services Transportation Plan Update
- Brown County Bicycle and Pedestrian Plan Update
- EIS for Transportation improvements in the southern portion of the Green Bay Metropolitan Area.

C. Runge stated that 2016 Public Works budget approved \$55,000 for engineering services work for the EIS's Interstate Access Justification Report (IAJR).

D. Robinson asked about the county's past and current policies for funding on-street bicycle facilities.

C. Runge stated that the county used to pay for half of the cost of five-foot bicycle lanes for urban street projects and for the entire cost of five-foot paved shoulders for rural road projects. C. Runge noted that this has changed over the last few years, and the policy is now that the county pays half of the cost of paving an additional three feet outside of the driving lanes for urban street projects and the entire cost of paving a three-foot shoulder for rural road projects. If communities want complete on-street bicycle lanes or paved shoulders, they now must cover the remaining cost.



A motion was made by D. Juengst and seconded by D. Robinson to approve the 2016 Transportation Planning Work Program. Motion carried.

3. Discussion and approval of local assistance contract for Village of Pulaski Comprehensive Plan Update.

C. Lamine stated that the contract with the Village of Pulaski is to update the Village of Pulaski's Comprehensive Plan and to develop a plan chapter that will serve as a Park and Outdoor Recreation Plan Update. Total contract cost is \$29,582. The project will begin in 2016 and is scheduled to be completed in 2017. The Village has already approved the contract.

M. Harris questioned the staff time and mileage reimbursement rates and asked if the rates were 2015 or 2016 figures.

C. Lamine and C. Runge indicated that the rates are 2015. Normally we have charged at the rates in the year we do the work in. C. Runge explained that typically the rates from year to year don't fluctuate by much, so the rate difference in 2016 will be negligible.

A motion was made by B. Erickson and seconded by M. Malcheski to approve the local assistance contract for the Village of Pulaski Comprehensive Plan Update. Motion carried.

4. Discussion and approval of Amendment to the Agreement Between Wisconsin Department of Natural Resources and Brown County Planning Commission for Water Quality Management Planning Assistance.

P. Schleinzi summarized the amendment for an additional \$10,000 in grant funding.

A motion was made by D. Robinson and seconded by M. Harris to accept the Amendment to the Agreement Between Wisconsin Department of Natural Resources and Brown County Planning Commission for Water Quality Management Planning Assistance. Motion carried.

5. Directors Report.

C. Lamine apologized that the agenda packets were received late. C. Lamine explained that there was a procedural change in how our mail is handled.

C. Lamine stated that the department's 2016 budget was adopted without modifications.

C. Lamine reported that employee performance evaluations were completed in October.

C. Lamine recognized C. Runge for doing an excellent job of organizing and leading the 2105 MPO/RPC/WisDOT Fall Planning Conference in Green Bay. The conference was well attended and addressed a variety of livability topics.

B. Brock stated that he attended the conference and that he agrees that it was well organized and interesting.

A motion was made by N. Dantinne and seconded by S. Gander to receive and place on file the Directors Report. Motion carried.

6. Brown County Planning Commission staff updates on work activities during the month of October, 2015.

A motion was made by R. Tauscher and by K. Flom to receive and place on file the Brown County Planning Commission staff updates on work activities during the month of October, 2015. Motion carried.

7. Other matters.

S. Grenier introduced and welcomed Kim Flom to the Planning Commission Board of Directors. Kim represents the City of De Pere.

K. Janssen asked S. Grenier if he had contacted state legislators regarding railroad crossings.

S. Grenier stated that he has compiled a list and hopes to bring the group together during the first two weeks of December.

8. Adjourn.

A motion was made by A. Gauthier and seconded by P. Kiewiz to adjourn. Motion carried.

The meeting adjourned at 7:03 p.m.

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
February 3, 2016**

November & December 2015 and through January 14, 2016 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Coordinated and attended the November 4 Brown County Planning Commission Board of Directors meeting.
- Attended the December 14 Green Bay/Brown County Professional Football Stadium District Meeting.
- Attended the November 4, 2015 Brown County Board budget meeting.
- Attended three Economic Development Committee Department Head meetings with County Executive.
- Attended two City of DePere TID #10 Joint Review Board meetings as the Brown County representative.
- Attended the November 5, 2015 and January 7, 2016 Advance Municipal Issues Committee meetings.
- Facilitated staff meetings with Planning Division and PALS Manager Staff.
- Attended the Executive meeting the evenings of November 9, 2015 and January 11, 2016 regarding the Brown County Class & Compensation Plan and December 7, 2015 regarding request to fill two vacant staff positions in the Planning and Land Services Department.
- Initiated review for a Brown County Economic Development Revolving Loan Fund loan for a business in downtown De Pere.
- Assisted with development of a Request for Quotes for an environmental review for a potential land acquisition.
- Participated on screening panel for a vacant Brown County department head position.
- Prepared follow up information as a result of the Wisconsin Department of Administration monitoring visit for the CDBG-Economic Development Grant program.
- Attended the City of Green Bay Mayor's Beatification Award ceremony.
- Participated in two meetings with the Brown County Executive and County Principal Transportation Planner regarding the Southern Bridge project.
- Participated in two EIS Lead Agencies meetings with the County Principal Transportation Planner and WisDOT Northeast Region staff.
- Reviewed the federal Fixing America's Surface Transportation (FAST) Act that was signed by the President in December of 2015. Also participated in a FAST Act summary webinar that was hosted by the National Association of Counties.
- Participated in a webinar with other PALS staff called The Role of GIS in "Smart Communities."
- Participated in discussions regarding adding bicycle and pedestrian facilities as part of the reconstruction of CTH ZZ.
- Provided contact information for Cardinal Capital Management, Inc. Veterans Manor housing project to County Board Supervisor.
- Met with County Executive and Brown County representatives to discuss economic development services of Advance.
- Attended November 30, Planning, Development and Transportation Committee meeting.

- Met with Interim County Highway Commissioner on site to discuss improvements and potential road construction at the Brown County Research and Business Park.
- Met with County Executive and various Brown County staff regarding potential improvements and development of the Brown County Research and Business Park.
- Attended Kronos Version 8 Software training.
- Confirmed job creation for Amerex/Solberg CDBG ED Grant and met with County Executive and WisDOA staff regarding loan amendment request.
- Met with PALS staff to discuss development of the online POWTS data application.
- Met with Brown County representatives to discuss services of the Bay Lake Regional Planning Commission.
- Reviewed Land Records Modernization Grant and Land Information Plan developed by Land Information/GIS Coordinator Jeff DuMez.
- Completed orientation and attended first meeting as a representative to the Technical Services Committee.
- At request of City of Green Bay Alderman Mark Steuer met with him and Principal Transportation Planner to discuss City of Green Bay bicycle and pedestrian issues as they relate to the development of the Brown County Bicycle and Pedestrian Plan.
- Chaired the January 13, 2015 Brown County Land Information Council Meeting.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Prepared the approved 2016 Transportation Planning Work Program and sent it to WisDOT, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).
- Hosted the 2015 MPO state conference. Also introduced each conference presentation and participated in the conference as a speaker.
- Participated in a quarterly MPO directors meeting following the MPO state conference.
- Prepared thank-you messages to all MPO conference speakers. Also compiled all of the conference's presentations and sent them to the conference participants.
- Worked with the Senior Transportation Planner to develop written responses to questions from FTA in preparation for Green Bay Metro's 2016 Triennial Review. Also reviewed and commented on written answers to other questions that were prepared by MPO staff.
- Researched traffic calming policies from throughout the United States in preparation for the development of a model traffic calming policy that can be used by communities in the Green Bay Metropolitan Planning Area. The development of a model traffic calming policy is a recommendation in the MPO's 2045 Long-Range Transportation Plan that was approved in October of 2015.
- Developed an update of the Brown County Comprehensive Plan's Transportation Chapter.
- Discussed possible ridesharing options for businesses in a business park with a representative of the Green Bay Area Chamber of Commerce.
- Developed the agenda and information packet for the December meeting of the Brown County Transportation Coordinating Committee (TCC). Also chaired the TCC meeting.
- Discussed establishing a specialized transportation mobility manager in Brown County with a representative of the Aging and Disability Resource Center of Brown County (ADRC). This mobility manager would help seniors and people with disabilities connect with transportation companies that could provide medical and other trips throughout Brown County. Also facilitated a discussion about establishing a Brown County mobility manager between the Brown County TCC and two mobility managers from nearby counties.
- Researched techniques and software that could be used to increase public participation in MPO planning activities.

- Participated in two EIS Lead Agencies meetings with the County Planning Director and WisDOT Northeast Region staff.
- Participated in two meetings with the Brown County Executive and County Planning Director regarding the Southern Bridge project. Also prepared project timelines and status summaries for these meetings.
- Completed the MPO's 2015 Freight Program Assessment and sent the completed assessment to FHWA for review. Also discussed the assessment with a representative of FHWA.
- Spoke to the Allouez Sunrise Optimists Club about Brown County transportation issues.
- Reviewed and commented on a draft survey that was prepared by Allouez staff for the village's bicycle and pedestrian plan update.
- Reviewed the federal Fixing America's Surface Transportation (FAST) Act that was signed by the President in December of 2015. Also participated in a FAST Act summary webinar that was hosted by the National Association of Counties.
- Participated in a webinar with other PALS staff called The Role of GIS in "Smart Communities."
- Discussed plans for adding bicycle and pedestrian facilities to CTH ZZ in Brown and Outagamie Counties with the Outagamie County Planning Director.
- Updated the Brown County crashes dataset for the MPO's 2016 Transportation System Performance Measures Report.
- Developed the MPO's report and reimbursement request to WisDOT for the fourth quarter of 2015. Also developed a transportation program expense report for the fourth quarter at the request of the Brown County Administration Department.
- Answered questions about the Transportation Alternatives Program (TAP) from potential TAP applicants.
- Developed an update of the status of the Southern Bridge Project's EIS and Interstate Access Justification Report (IAJR) at the request of the City of De Pere.
- Conducted eight weekly MPO staff meetings.

The recent major planning activities of Aaron Schuette, Principal Planner:

- Prepared and submitted CDBG-Housing quarterly reporting materials and reimbursement request to WDOA.
- Met with NeighborWorks Green Bay staff regarding the Housing Quality Standards inspections and processes on November 18.
- Update required journals and spreadsheets for the CDBG-Housing program.
- Prepared closeout letters for completed CDBG-Housing projects.
- Participated in a conference call with WDOA and the other CDBG-Housing regions on December 18.
- Provided CDBG-Housing application materials to telephone and email requests.
- Coordinated with the City of Manitowoc and WDOA regarding regional CDBG-Housing rehabilitation projects within the City.
- Reviewed open purchase orders for the CDBG-Housing and Brown County RLF-Housing programs for end of year.
- Gave a presentation on the regional CDBG-Housing program at the Wisconsin Onsite Water Recycling Association Conference in Stevens Point on January 29.
- Began developing the Brown County Comprehensive Plan Agricultural Resources/ Farmland Preservation Plan Chapter.

- Met with Brown County Land and Water Conservation Department staff to discuss the Farmland Preservation Program on December 18.
- Compiled a full draft of the Town of Glenmore Comprehensive Plan.
- Reviewed the full draft of the Glenmore Comprehensive Plan with the Glenmore Planning Commission on the evening of December 8.
- Prepared and sent out statutory review notices for the Town of Glenmore Comprehensive Plan.
- Facilitated and presented at the Town of Glenmore Comprehensive Plan open house meeting on the evening of January 12.
- Completed a draft of the Utilities and Community Facilities Chapter of the Town of Morrison Comprehensive Plan.
- Presented the draft Utilities and Community Facilities Chapter to the Town of Morrison Planning Commission on the evening of November 12.
- Met with the Town of Morrison Planning Commission to develop their Future Land Use Map on the evening of January 14.
- Completed a draft of the Transportation Chapter of the Village of Wrightstown Comprehensive Plan.
- Presented the visual preference survey results and draft Transportation Chapter to the Village of Wrightstown Planning Commission on the evening of December 14.
- Met with the Village of Wrightstown Planning Commission to develop the Future Land Use Map on the evening of January 11.
- Assisted the Village of Wrightstown planning consultant with a zoning question.
- Met with the Village of Pulaski president and staff regarding the comprehensive planning effort on November 17.
- Presented comprehensive planning background and process with the Village of Pulaski Planning and Zoning Commission on the evening of January 20.
- Met with the Rockland Town Clerk and Zoning Administrator regarding zoning map updates on December 22.
- Participated in a focus group on economic development opportunities in the Village of Ashwaubenon for the Village's comprehensive planning effort on November 10.
- Assisted the Village of Pulaski Zoning Administrator with a zoning issue.
- Provided materials to the Village of Allouez Planning and Zoning Administrator and Village Clerk with comprehensive plan amendment information.
- Assisted the Town of Green Bay Zoning Administrator with a zoning issue.
- Updated the Town of Rockland Zoning Map.
- Reviewed and scored grant applications for the Wisconsin Coastal Management Program.
- Prepared end of year invoices for comprehensive planning projects.
- Assisted 171 members of the public or local communities with inquiries related to the CDBG-Housing program, local planning, zoning, or land division issues.

The recent major planning activities of Peter Schlein, Senior Planner:

- Began review of 22 new certified survey maps (CSMs). Completed review of 22 CSMs. Signed and filed 8 CSMs.
- Began the review of 0 preliminary plats. Completed review of 1 preliminary plat. Began the review of 1 final plat. Completed review of 2 final plats. Signed and filed 2 final plats.
- Completed the review of 2 City of Green Bay CSM reviews and 1 City of De Pere CSM review.
- Completed the filing of the approved 2040 Brown County Sewage Plan with the WDNR.

- Completed an environmentally sensitive area (ESA) Plan Correction in the Village of Howard for Lot 54 of the Cardinal Crossing 3rd Addition subdivision. The plan correction established 35-foot setbacks on existing wetlands and eliminated a former floodway/floodplain from being an ESA.
- Completed an environmentally sensitive area (ESA) Plan Correction in the Town of Ledgeview for Lot 4 of the Eagle Bluff A Land Only Condominium 1st Addition subdivision. The plan correction established updated steep slopes and a 20-foot steep slope setback.
- Completed an environmentally sensitive area (ESA) Plan Correction in the Village of Suamico for Lots 16, 17, 18, 19, 41, 42, 43, 44, 48, 50, and 51 of the Moose Creek Estates subdivision. The plan correction established 35-foot setbacks on existing wetlands.
- Provided additional planning services and ESA related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding allowed and restricted uses within an ESA buffer.
- Continued to utilize an online format for submitting and filing SSA and ESA amendments with the WDNR – Bureau of Water Quality to expedite the review and approval process, saving time and money for staff and property owners. Using the program is required in order to be eligible for a water quality grant that Brown County applies for annually.
- Continued contact with staff from Brown County Public Works Department regarding the needs for data collection and updates related to the new MS4 Permit for Brown County.
- Received MS4 Annual Report Application Form from the WDNR. Began process to complete Annual Report for submittal to the WDNR by March 31, 2015.
- Completed a more efficient MS4 outfall mapping and monitoring process with staff from Brown County Department of Public Works. Brown County has been proposing a more efficient method for about 7 years, and the WDNR agreed to the new monitoring method in April 2015. New interactive maps that meet the permit criteria are being used for year 2015 annual reporting as a result of discussions with the WDNR.
- Received an MS4 Permit draft for review from the Environmental Protection Agency. Once put in place, the new permit will cover portions of the Brown County MS4 that lie within the borders of the Oneida Nation Reservation. The new MS4 permit likely impacts county highways and Pamperin Park.
- Worked with WDNR – Bureau of Water Quality and accepted an additional \$10,000 in water quality grant funding for year 2015 for a total of \$44,000 in grant funding for the year.
- Prepared the year 2016 grant application for the WDNR – Bureau of Water Quality. Staff was made aware that State and Federal budgets may be tight; staff budgeted for \$30,000 in 2016 grant funding.
- Completed the Final Draft of the Lawrence Comprehensive Plan. The Plan was recommended for approval by the Town Advisory Committee in December 2015, and was reviewed for approval by the Town Planning and Zoning Board in January 13, 2016. The Plan may be reviewed and approved by the Town Board as early as February 22, 2016.
- Completed the Final Draft of the Suamico Comprehensive Plan. The Plan was recommended for approval by the Village Board on January 4, 2016. Final edits were completed on January 7, 2016 and the plan was placed on the Brown County website.
- Developed a review committee and process to complete an update to the Brown County Outdoor Park and Recreation Plan. The Plan was last written in 2008. The project is proposed to be completed in 2016.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

The recent major planning activities of Lisa Conard, Senior Transportation Planner:

- As part of the 2016-2020 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area approval, worked with WisDOT staff regarding the Brown County Planning Commission Board of Directors approval of \$3,372,879 in STP-U funds to specific projects.
- Began and finalized the November edition of the *Green Bay Metro Quarterly Route Data and Analysis Report*. All of Metro's full service fixed routes were evaluated.
- Began writing the *Green Bay Metro – 2016 Annual Route Review and Analysis Report*.
- Wrote *Planning and Program of Projects* and portions of the *Technical Capacity* sections of the upcoming Federal Transit Administration Triennial Review (audit) on behalf of Metro staff. The Triennial Review is one of the Federal Transit Administration's (FTA) management tools for examining grantee performance and adherence to current requirements and policies. An on-site interview will be scheduled in 2016.
- Distributed information to potential applicants regarding the upcoming 2016-2020 Transportation Alternatives Program (TAP) funding cycle. The MPO will be responsible for assigning federal funds to qualifying projects. Project ranking and approvals are scheduled for the spring of 2016. Reviewed WisDOT's TAP guidelines document and application instructions in preparation for new cycle. Wrote Facebook and Twitter post. Met with WisDOT staff and potential applicant regarding application process.
- Continued discussion with area stakeholders regarding a sustainable funding strategy for implementing the Mobility Manager recommendation contained in the *Brown County Coordinated Public Transit-Human Services Transportation Plan for Brown County* report.
- Reviewed various publications regarding the new federal transportation law, Fixing America's Surface Transportation Act or FAST Act. The FAST Act is a fully-funded, five-year reauthorization of federal highway and transit programs. Attended Webinar sponsored by the National Association of Counties (NACo) regarding the same.
- Researched persons with disability statistics for Brown County at the request of a customer.
- Consulted and/or provided information to Metro staff regarding various services, compliance, and/or other issues.
- Participated in the January 13 meeting of the NE WI Regional Access to Transportation Committee. The purpose of the committee is to address issues relating to transportation for low income populations, the elderly, and persons with disabilities. Emphasis is placed on coordination and funding.
- Attended the day and one-half 2015 MPO/RPC/WisDOT Fall Planning Conference hosted by the Green Bay MPO.
- Participated in the Brown County Transportation Coordinating Committee (TCC) meeting on December 7. Recorded and wrote minutes.
- Participated in the Green Bay Transit Commission on November 18.
- Participated in MPO staff and BCPC staff meetings as necessary.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Produced the Land Information 3-Year Strategic Plan required by statute
- Organized & attended a Land Information Council meeting on Jan 13.
- Continued working on the replacement of the online GIS mapping software (GeoPrime) in coordination with Ashwaubenon, DePere and Green Bay. Finalized the MOU between the communities. Initiated project with vendor.
- Met with the Town of Scott to review GIS needs for the Town.
- Assisted the Public Works Department with snow plow tracking.
- Produced a 911 data refresh for Public Safety Communications.

- Attended and presented at a "Land Information Seminar" on Nov 18th. About 70 people attended.
- Attended three Technology Services Steering Committee meetings in December & January.
- Assisted the planners with various projects and maps.
- A lot of GIS database edits and updates to the system were done this month, consuming most of my time. These updates are much-needed especially as we are without a GIS Technician.
- Produced large custom map for the District Attorney for a court case.
- Produced large custom maps for Public Safety Communications.
- Coordinated with UW-Extension to update the Local Foods Access Interactive Map (online GIS application).
- Continued maintaining the GIS system servers. Several issues required troubleshooting.
- Created custom map and mailing list for parcels along a trash pickup route for the Town of Scott.
- Republished many of the online mapping services to implement new features and fix errors.
- Coordinated with aerial photo vendor to get the aerial images in a format compatible with the 911 system.
- Created an online (interactive) Town of Pittsfield zoning map.
- Assisted the County Treasurer with maps relating to county tax deed properties.
- Produced custom maps for the Green Bay Botanical Gardens.
- Produced large custom maps for the Town of Morrison.
- Provided GIS data and other services for Via Rail Logistics LLC, Digger's Hotline, HERE maps, Ramaker Associates, Vierbicher Associates, Abrahamson LLC Plumbing, Silvercrest Construction LLC, G&M Properties, CBRE, Valley Custom Fence, POB, Titledown Surveying, Wisconsin Land Surveying Inc, GAI Consultants, Northeast Asphalt, Community Planning, Robert E. Lee & Associates, OTIE, SGS, GRAEF Engineering, Miller Engineers & Scientists, Applied Data Consultants, Bank of Luxemburg, First American Core Logic, Chicago Title Co, WireData, Applied Ecological Services, Black Knight Real Estate Data Solutions, Mobiltie, OpportunitySpace, US Army Corps of Engineers, U.S. Fish & Wildlife Service, USGS Great Lakes Science Center, Luxemburg-Casco School District, Town of Lawrence, Town of Green Bay, Town of Eaton, Town of Pittsfield, Town of Scott, Town of Morrison, Town of Humboldt, City of DePere, City of Green Bay, Village of Bellevue, and others.
- Assisted other people with miscellaneous service, data, and training requests.
- Attended several staff meetings as needed.

The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

Projects

- Brown County Comprehensive Plan Update
 - Completed 8 maps for the transportation chapter
- 2016 Brown County Bicycle and Pedestrian Plan
 - Created a contact/mailing list
 - Collected traffic count data from WisDOT
 - Collected speed limit data from every community in Brown County
 - Researched and began development of an interactive public comment platform using ArcGIS Online.
 - Completed the draft introduction section
 - Continued the development the bicycle and pedestrian statistics section

- Began updating the evaluation, education, engineering, enforcement, and encouragement section with updated standards and practices
 - Continued development of a bicycle facility recommendation model for Brown County roadways.
 - Began reviewing the potential for developing a Bicycle Level of Service model for Brown County roadways.
- Bicycle Parking
 - Completed bicycle parking data collection
 - All known bicycle racks are located
 - Most bicycle parking locations have an associated photo of the available parking facilities. Some locations in Pulaski, Denmark and Wrightstown will need to be visit in the future to collect a photo.
- Assigned addresses as requested
- Brown County GIS database updates
 - Updated street centerline speed limits
 - Created a new attribute in the street centerline database to identify road characteristic (urban vs rural)
 - Updated the street centerline database with new roads and associated data
- Web updates
 - Updated the Transportation web pages to include the approved TIP and LRTP.
 - Updated the Housing web page with updated application and informational documents.

Wellness Committee

- Attended the monthly meeting (1/27/16)
 - Prepared the agenda
 - Compiled and distributed subcommittee participation survey results
- Attended the monthly meeting (11/16/15)
- Attended the monthly meeting (12/3/15)
 - Served as meeting note taker
 - Wrote minutes for the 12/3/15 meeting
 - Created a voting system for subcommittee participation

Meetings

- MPO Staff Meetings Monday mornings
- Planning Department staff meeting (1/21/16)
- Participated in the regular staff meetings held on the first and fourth Thursday morning.
- MPO Staff Meetings Monday mornings
- Attended ACE's Green Bay meeting hosted by Live 54218 (11/25/15)
- Attended the FAST Act webinar (12/16/15)
- Met with Green Bay Public School District to discuss TAP application (12/10/15)

The recent major planning activities of Todd Mead, Planner I - Housing:

- Prepared and ordered eight (8) interim site inspections for the Northeastern Wisconsin Community Development Block Grant (CDBG) Housing Loan Program.
- Prepared and ordered seven (7) housing quality standards (HQS) inspections for CDBG clients.
- Prepared and ordered eleven (11) final site inspections for CDBG clients.
- Prepared and ordered three (3) lead-based paint assessment tests for CDBG clients.

- Prepared and ordered two (2) lead-based paint clearances for CDBG clients.
- Met with two (2) Brown County Housing Rehabilitation Revolving Loan Fund (RLF) clients and their contractors to prepare them for their future rehabilitation project.
- Prepared and ordered one (1) HQS inspection for a Brown County (RLF) Housing Loan Program client.
- Prepared and ordered one (1) final site inspection for a RLF client.
- Met with sixteen (16) CDBG clients and their contractors to prepare them for their future rehabilitation project.
- Opened two (2) new RLF applications.
- Opened ten (10) new CDBG applications.
- Denied and closed out one (1) CDBG application.
- Prepared and closed twenty-one (21) CDBG Housing Rehabilitation Loans.
- Prepared and closed two (2) RLF Housing Rehabilitation Loans.
- Submitted and corresponded with thirteen (13) bid documents to CDBG applicants for future rehab projects.
- Submitted and corresponded with one (1) bid document to a RLF applicant for their future rehab project.
- Attended staff meetings as needed.
- Attended a NE Wisc CDBG Committee Meeting.
- Attended monthly Brown County Lead Coalition meetings.
- Prepared for and closed on three Door County CDBG down payment home purchased loans.
- Prepared for and attended two Door County CDBG purchase final site inspection.
- Attended and gave a presentation to the Door County Board of Realtors Meeting.
- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG counties.
- Continued to work on new and existing applicant files from Brown County RLF Program.
- Continued general outreach and marketing efforts for our RLF and CDBG-Housing Loan Programs.

The recent major planning activities of Ker Vang, Planner I (GIS/Transportation):

GIS

- Provided US 41 data (right of way and topography) for IAJR report.
- Updated Figure 3-12 for Brown County Comprehensive Plan.

Green Bay Metro

- Updated roundabout inventory data. Took photos of new roundabouts and uploaded photos and data to ArcGIS online.
- Updated Green Bay Metro full service route system map. Printed full service route system map in different sizes as requested by Green Bay Metro.

Bike and Pedestrian Plan

- Continue to assist Transportation Planner (Teaters) on the Bike and Pedestrian Plan.
- Updated speed limit data for all arterial and collector roads.
- Continue to inventory bicycle parking data.
- Completed an inventory of traffic signals with and without countdown indicators.
- Updated mileage data of existing bicycle facilities in GIS.
- Updated contact information for private schools in Brown County.

- Began to contact communities in Brown County to get a list of the roads and their speed limits. Began to update the speed limit for communities that provided information.

Community Assistance

- Provided traffic counts data to a resident in the Town of Ledgeview.

Website

- Posted announcements on Facebook and Twitter as needed.
- Updated Transportation website as needed.
- Updated Planning website as needed.

Meetings

- Participated in MPO staff meetings every Monday morning and PALS staff meetings monthly.
- Attended the Blue Zones Greater Green Bay presentation on 11/3/15.
- Participated in a meeting with Laura Workman from Technology Service to discuss about Google Analytics.
- Attended a webinar session regarding "FAST Act" on 12/16/15.
- Attended a webinar session on "Adopting Complete Street Policies" on 12/3/15.
- Attended a webinar session on The Role of GIS in "Smart Communities" on 12/10/2015
- Attended a webinar session on "Establishing a Collaborative Approach for implementing Performance Based Transportation Planning" on 1/6/16.
- Attended a webinar session on "The New Federal Transportation Bill: What's the Impact on Safe Routes to School?" on 1/13/16.

January 21, 2016

FROM: Rick Schedewald, Dist. 24 Supervisor
TO: County Executive
Planning & Development Committee

This letter is my request for the revenue received from Duke Energy for the Shirley Wind Farm to be allocated toward a medical study of the effects of the Shirley Wind Farm wind turbines on the health of local residents.

lea

Brown County Board of Supervisors: February 17, 2016

Communication:

That Brown County create a subcommittee to recommend a redistricting proposal for possible mapping criteria, map content and the establishment of a citizen redistricting commission consisting of 9 members to evaluate this proposal and redistricting reform.

The subcommittee will be made up of three county supervisors, a League of Women's Voters of Greater Green Bay representative, a J.O.S.H.U.A. representative, a Migration Advocacy Network representative and a political science professor from University of Wisconsin Green Bay or St. Norbert College.

Committee: ~~Administration~~

/ P + JD

Supervisor: Staush Gruszynski – District 5

Signature:

The block contains two handwritten signatures. The top signature is 'Staush J. Gruszynski' in cursive, with a long horizontal flourish extending to the right. Below it is the signature 'Don Robinson' in cursive.

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

61

Meeting Date:

2/17/16

Agenda No.:

Communication

Motion from the Floor

I make the following motion:

As soon as weather permits, request that the
highway department conduct an updated traffic study
on Hwy 22.

PD&T

Signed:

A handwritten signature in black ink, appearing to be "John Van Dyke".

District No.

17

(Please deliver to County Clerk after motion is made for recording into minutes.)

Austin Straubel International Airport

Commercial Ground Transportation Goals & Objectives

Covenants contained in federal grants accepted by airports, include a provision that airports need to take steps to be as self-sustaining as possible. To that end, most Airport's require all companies wishing to conduct business on their airport, including commercial ground transportation companies, to obtain the prior approval from the Airport Operator. Any commercial ground transportation company picking up passengers on the airport is considered to be conducting business on the airport and should be required to obtain prior approval and abide by all applicable airport rules and regulations, including paying applicable airport fees.

The Airport is starting the process of reviewing and updating its existing business relationships with commercial ground transportation services at the Airport. Commercial ground transportation operators at GRB operating on a pre-arranged, on-demand or scheduled basis include the following:

- Taxicabs
- Limousines
- Ride sharing services -Transportation Network Companies (TNCs) (e.g. Uber, Lyft, Sidecar, etc.)
- Shared Ride Vans
- Courtesy vehicles and courtesy shuttles
- Scheduled Vans and buses
- Flight Crew Vehicles

Brown County Code currently requires only taxicab and limousine operators that park in the taxi stand cue, to obtain and sign an airport permit, formally indicating that they have agreed to abide by the applicable rules and regulations and pay airport fees.

The first step in reviewing the business relationship and management of these commercial ground transportation operators is to confirm and document Brown County's goals related to the Airport's Ground Transportation program. Airport Management has identified five relevant goals that will guide the new ground transportation program at GRB. These identified goals are to:

- Provide a high level of customer service for the traveling public;
- Provide professional, safe, secure and comfortable ground transportation;
- Ensure customers are charged a fair and equitable amount for ground transport services;
- Level the playing field; implement a plan to equitably treat ground transportation providers; and
- Reduce staff time and recover costs associated with the enforcement of ground transportation regulations.

BROWN COUNTY
AUSTIN STRAUBEL INTERNATIONAL AIRPORT

Departmental Openings Summary
To: Planning, Development & Transportation Committee
From: Airport

2/15/2016

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
Housekeeper	9/11/2015	Transfer to CTC	Fill	A candidate has been chosen and a pre-employment physical is in the process of being scheduled.

PUBLIC WORKS DEPARTMENT

Brown County

2198 GLENDALE AVENUE
GREEN BAY, WI 54303

PHONE (920) 492-4925 FAX (920) 434-4576
EMAIL: bc_highway@co.brown.wi.us

PAUL A. FONTECCHIO, P.E.
INTERIM DIRECTOR

TO: PD&T Committee
FROM: Paul Fontecchio, P.E.
DATE: February 22, 2016
RE: Summary of Operations

The Public Works Department is performing below budget through the month of January. The end of January represents 8.3% of the year. Here is a summary of our operations:

(240) County Maintenance	13.93%
(660) State Maintenance	9.48%
(660) Other Work (Interdepartmental, Municipal, etc.)	9.47%
(400) Capital Projects	N/A*

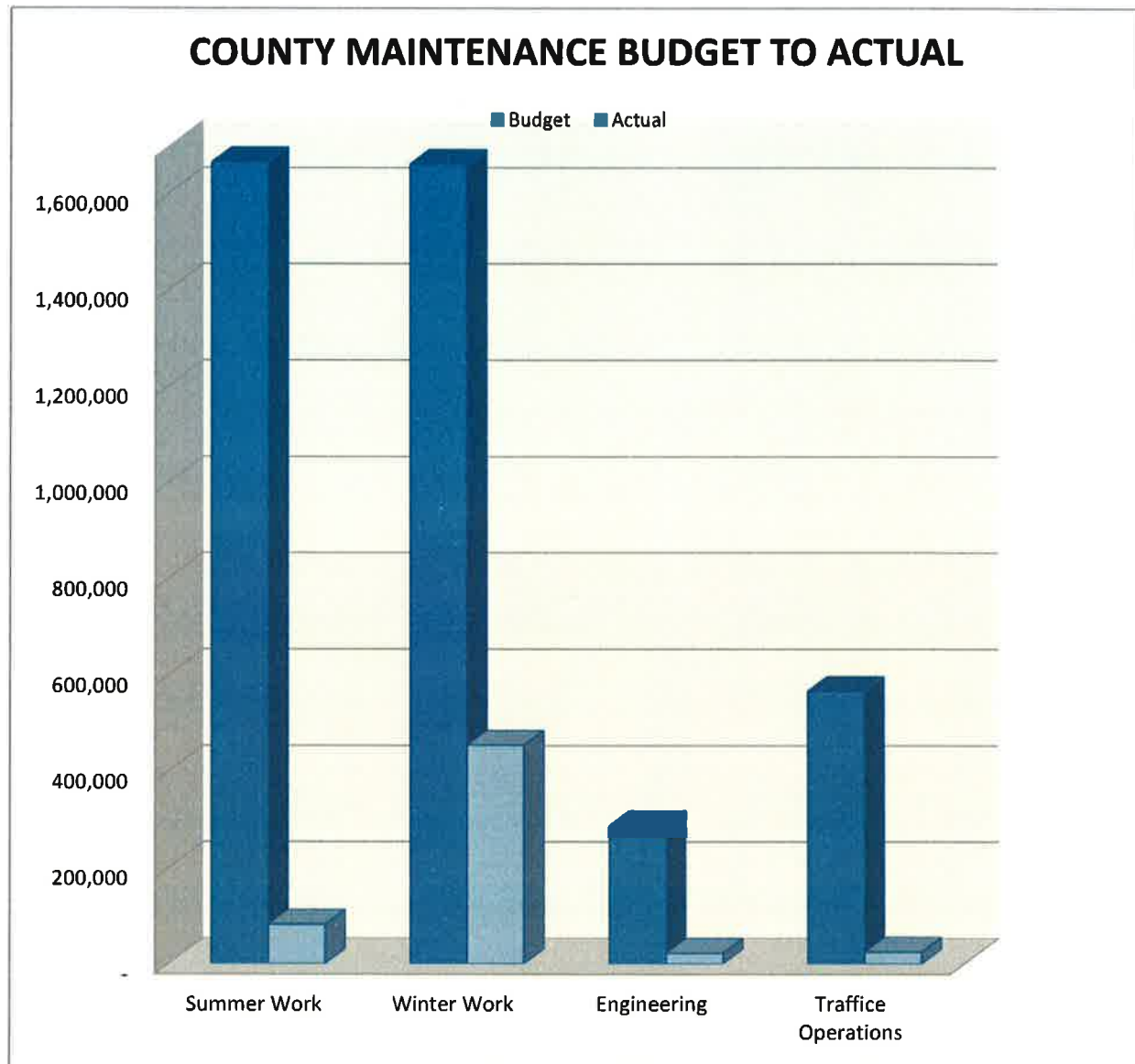
Facilities	7.05%
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Please see the attached charts for more details.

*Note: We will report on the capital projects in spring when they start work.

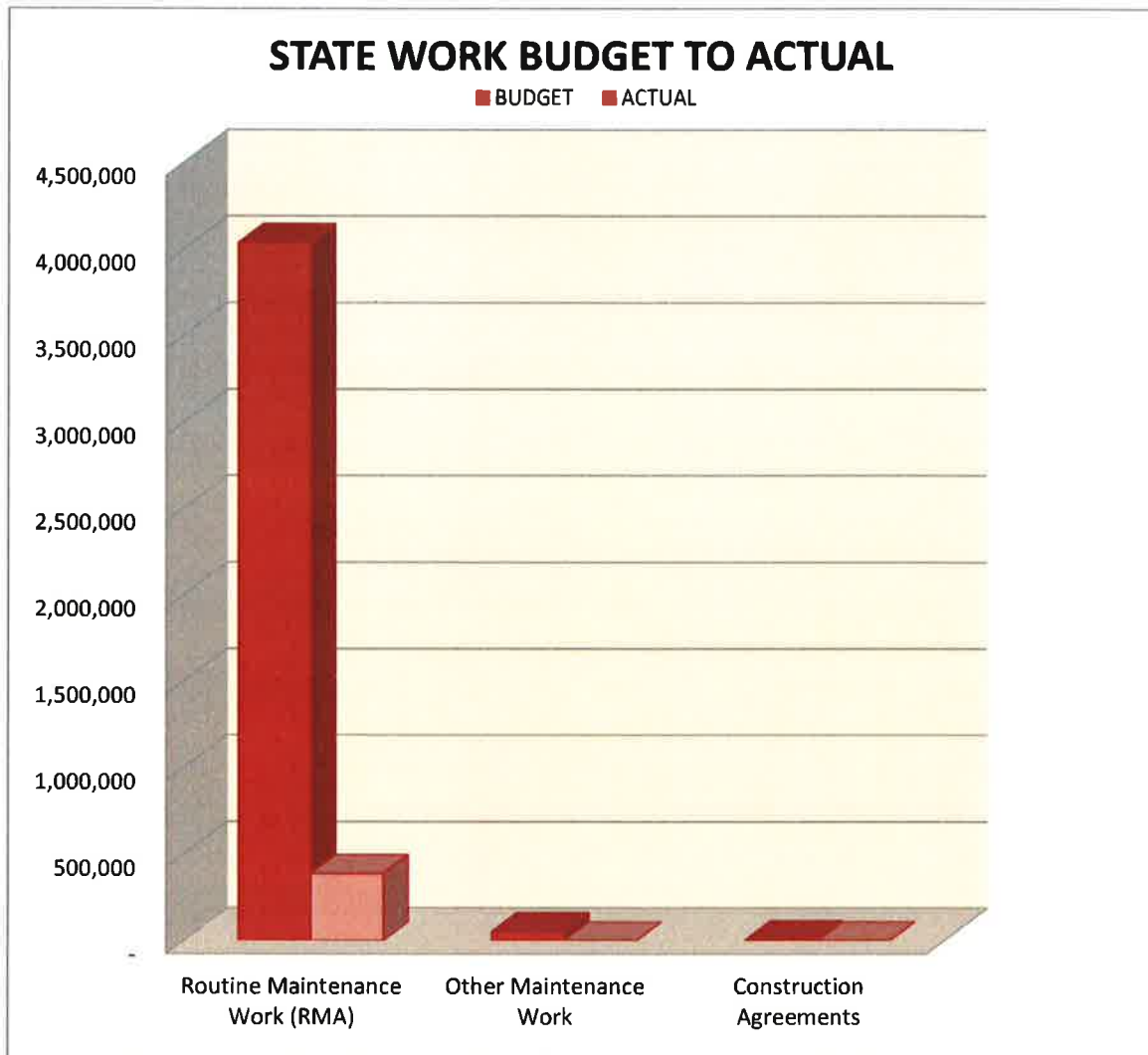
**BROWN COUNTY PUBLIC WORKS
COUNTY MAINTENANCE BUDGET TO ACTUAL-FUND 240
AS OF 1/31/16**

	Budget	Actual	Remaining	Percentage Used
Summer Work	1,663,949	81,764	1,582,185	4.91%
Winter Work	1,659,750	453,414	1,206,336	27.32%
Engineering	285,000	21,857	263,143	7.67%
Traffice Operations	566,000	24,534	541,466	4.33%
Total	4,174,699	581,569	3,593,130	13.93%



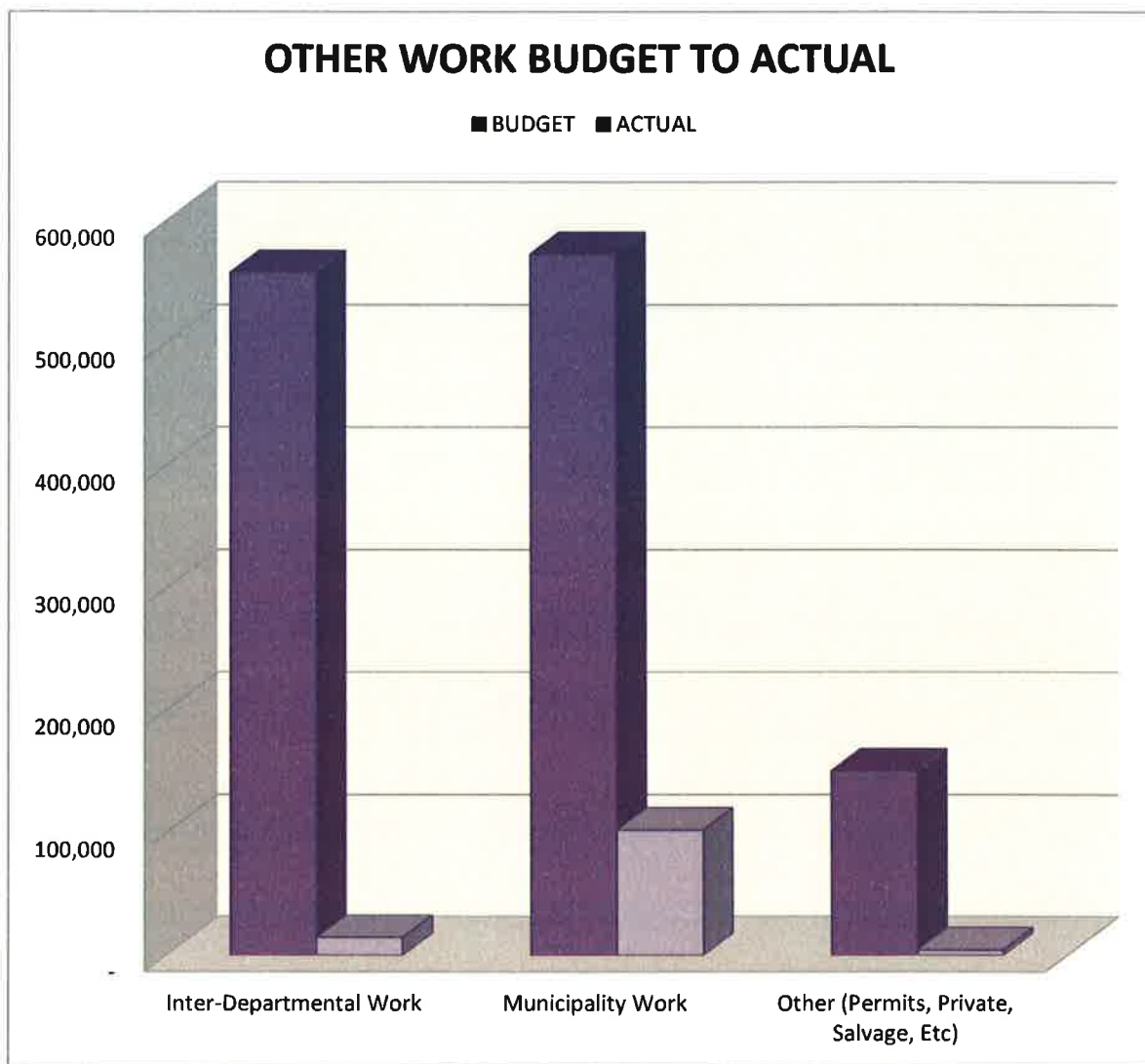
BROWN COUNTY PUBLIC WORKS-HIGHWAY STATE WORK BUDGET TO ACTUAL AS OF 1/31/2016

	Budget	Actual	Remaining	Percentage Used
Routine Maintenance Work (RMA)	4,034,100	387,471	3,646,629	9.60%
Other Maintenance Work	51,900	-	51,900	0.00%
Construction Agreements	5,428	425	5,003	7.82%
Total	4,091,428	387,896	3,703,532	9.48%



**BROWN COUNTY PUBLIC WORKS-HIGHWAY
OTHER WORK BUDGET TO ACTUAL
AS OF 1/31/2016**

	Budget	Actual	Remaining	Percentage Used
Inter-Departmental Work	557,755	14,657	543,098	2.63%
Municipality Work	572,800	102,286	470,514	17.86%
Other (Permits, Private, Salvage, Etc)	150,685	4,400	146,285	2.92%
Total	1,281,240	121,343	1,159,897	9.47%



**BROWN COUNTY PUBLIC WORKS
COUNTY AID BRIDGE FUND THROUGH
January 31, 2016**

	Balance 1/1/2016	County Levy	District Levy	Total Available	2016 Expenditures	Balance 1/31/2016
BROWN COUNTY	1,647,881.52	145,000.00		1,792,881.52		1,792,881.52
TOWN						
Eaton	32,261.71			32,261.71		32,261.71
Glenmore	85,410.02			85,410.02		85,410.02
Green Bay	77,505.82			77,505.82		77,505.82
Holland	65,178.66			65,178.66		65,178.66
Humboldt	15,789.10			15,789.10		15,789.10
Lawrence	84,325.77			84,325.77		84,325.77
Ledgeview	86,063.23			86,063.23		86,063.23
Morrison	10,878.60			10,878.60		10,878.60
New Denmark	59,031.91			59,031.91		59,031.91
Pittsfield	25,327.69			25,327.69		25,327.69
Rockland	38,231.68			38,231.68		38,231.68
Scott	11,771.80			11,771.80		11,771.80
Wrightstown	373,181.23			373,181.23		373,181.23
VILLAGE						
Ashwaubenon	127,604.44			127,604.44		127,604.44
Bellevue	139,665.74			139,665.74		139,665.74
Howard	220,245.63			220,245.63		220,245.63
Hobart	(82.52)			(82.52)		(82.52)
Suamico	195,491.06			195,491.06		195,491.06
TOTAL	3,295,763.05	145,000.00	-	3,440,763.05	-	3,440,763.05

BROWN COUNTY PUBLIC WORKS FACILITY MANAGEMENT BUDGET TO ACTUAL AS OF 1/31/2016

	Budget	Actual	Remaining	% Used
Personnel	2,519,951	228,255	2,291,696	9.06%
Repair & Maintenance	445,755	15,790	429,965	3.54%
Contract & Professional Services	404,110	23,104	381,006	5.72%
Utilities	931,264	70,524	860,740	7.57%
Inter-Department	99,414	3,370	96,045	3.39%
Projects & Equipment	425,000	-	425,000	0.00%
Supplies & Other Expenses	231,435	15,665	215,770	6.77%
Total	5,056,929	356,707	4,700,222	7.05%

FACILITY MANAGEMENT BUDGET TO ACTUAL



PUBLIC WORKS DEPARTMENT



2198 GLENDALE AVENUE
GREEN BAY, WI 54303

PHONE (920) 492-4925 FAX (920) 434-4576
EMAIL: bc_highway@co.brown.wi.us

PAUL A. FONTECCHIO, P.E.
INTERIM DIRECTOR

TO: PD&T Committee
FROM: Paul Fontecchio, P.E.
DATE: February 22, 2016
RE: Director's Report

MUNICIPAL COORDINATION:

On January 29, 2016 emails were sent out to the municipalities and brown county supervisors to inform them of the projects that will be undertaken by the highway department in 2016. This is aimed at improving communication with the municipalities and supervisors. Included in the emails were the 2016 project map, individual project descriptions and the 6-year CIP.

During January staff met with the Towns that we plow snow for (Scott, Green Bay, Holland, Wrightstown, and Eaton) to discuss summer projects they have in mind. All the meetings were positive and a number of projects were discussed including tree trimming in the Towns of Scott and Green Bay that our crews have been working on this winter. Another example is on CTH T where we will be performing the storm sewer work in New Franken for the Towns of Scott, Green Bay, and Humboldt just prior to our resurfacing the roadway from the railroad tracks to STH 54.

2017 Maintenance Agreements will be sent out the week of February 15th. We will be requesting they be returned by April 1st. The only change from last year is the effective dates of the agreement – from January 1 to January 1 to October 1 to October 1 to better accommodate any townships adding or eliminating plow drivers to correspond with the snow season. This change was made based on a recommendation from some of the townships.

TRAINING & AWARD:

Staff at Public Works has attended/held a number of training sessions (typically done in the winter) including attending the Wisconsin County Highway Association meeting, the Wisconsin Concrete Paving Association, and we held a training session for TIME (Traffic Incident Management Enhancement) for our superintendents and foreman.

1. At the Wisconsin Concrete Paving Association meeting (held in Madison) Brown County was awarded the National Award for Excellence in Concrete Pavement for the 2014 design and construction of Oneida Street (award will be shown to committee at the PD&T meeting).

2. Engineering Ethics: One session on engineering ethics focused on Wisconsin Administrative Code A-E 8 regarding the professional conduct of architects, engineers, designers, and surveyors. Our staff have been and will continue to be committed to bringing recommendations to the PD&T Committee that represent the statutes and standards for the design of roads, proper placement of signs, proper cost estimating, etc. The PD&T Committee and County Board can be confident they will have the facts before them to make an informed decision for the people they represent. There are a couple sections of A-E 8 that are important to note:

- A-E 8.03 Definitions. In ch. 443, Stats., and chs. A-E 1 to 9:

(1) "Gross negligence in the practice of architecture, landscape architecture, professional engineering, designing or professional land surveying" means the performance of professional services by an architect, landscape architect, professional engineer, designer or professional land surveyor which does not comply with an acceptable standard of practice that has a significant relationship to the protection of health, safety or public welfare and is performed in a manner indicating that the professional knew or should have known, but acted with indifference to or disregard of, the accepted standard of practice.

(3) "Misconduct in the practice of architecture, landscape architecture, professional engineering, designing or professional land surveying" means an act performed by an architect, landscape architect, professional engineer, designer or professional land surveyor in the course of the profession which jeopardizes the interest of the public, including any of the following: (a) Violation of federal or state laws, local ordinances or administrative rules relating to the practice of architecture, landscape architecture, professional engineering, designing or professional land surveying.

- A-E 8.04 Offers to perform services shall be truthful. When offering to perform professional services, an architect, landscape architect, professional engineer, designer or professional land surveyor:

(2) Shall represent the costs and completion times of a proposed project to a client or prospective client as accurately and truthfully as is reasonably possible.

- A-E 8.09 Adherence to statutes and rules. An architect, landscape architect, professional engineer, designer or professional land surveyor:

(1) Shall comply with the requirements in ch. 443, Stats., rules in this chapter and all other federal, state and local codes which relate to the practice of architecture, landscape architecture, professional engineering, designing and professional land surveying.

3. On February 9th, TIME training was held at the Brown County highway shop, performed by Dan Raczkowski from Marathon County and a Sheriff's Officer from Sheboygan County. Brown County superintendents, foremen, and sign shop workers attended. A number of local communities were also invited - the Village of Bellevue had the public works director and fire chief attend. The training focused on emergency response situations on the bigger highways in Brown County – I-41, I-43, STH 172, etc. and how our crews will work together with emergency personnel.

CTH ZZ:

The next public informational meeting for CTH ZZ will be on February 29, 2016 at the Village of Wrightstown Village Hall from 5 pm to 7 pm. The meeting will be an open house format (no formal presentation). At the meeting we will have preliminary plans so we will be better able to discuss some details with landowners which work better in a one on one setting. Because it's an open house format people will be able to attend anytime from 5 pm to 7 pm to view the preliminary plans and talk with staff from the design consultant and Brown County. We will have a number of off street bike trail options with costs prepared for the public information meeting for people to review and comment on. We plan to bring the off street bike trail issue to the March 28th PD&T meeting and April 20th County Board meeting for a decision on which off street bike option to pursue (a "no build" option is one of the options as well as a few "build" options). The CTH ZZ project has state/federal money for the design and a portion of the construction; however, Brown County would need to fund an off street trail if desired. Any potential trail would not be constructed until 2018 and 2019, but we as a county need to commit to an option now to keep the WisDOT design process moving forward.

SNOW PLOW ROUTE OPTIMIZATION:

At the Wisconsin County Highway Association meeting in January I had the opportunity to talk briefly with Mark Gottlieb (WisDOT Secretary of Transportation) about snow plow route optimization. He said he was all for this effort and that Brown County should contact Rose Phetteplace (Bureau of Highway Maintenance Director) about our interest. On January 28th we sent a letter to Ms. Phetteplace regarding this. On Friday February 12th I received a call from Ms. Phetteplace and it sounds like WisDOT has staff trained to use the software and is using it on Green County first (a smaller county to start with). Brown County would be next on the list. Ms. Phetteplace indicated that WisDOT will be willing to pay for the \$25,000 software license needed for the NE Region. Jeff DuMez from Brown County Planning is working on updating the transportation line work in the GIS system in preparation for the snow plow route analysis.

We are hoping to have an analysis done that will look at combining state and county plow sections for efficiencies before the next snow season this fall.

TWELVE-HOUR DAYS:

Highway Division: Highway incurred 1,861.5 hours of overtime in January 2016. Substantially, all overtime was related to plowing. The amounts in excess of 12 hours per day for January are attached.

Facility Management Division: Facilities incurred 303.92 hours of overtime in January 2016. The overtime was related snow removal, after hour mechanical repairs, and longer cleaning shifts to cover vacancies. There were no employees that worked a 12+ hour shift for the month of January 2016.

STAFFING REPORT:

See Attached Table.

Public Works - Highway Division
12-Hour Work Days
1/1/16-1/31/16

DATE	EMPLOYEE	OPERATION PERFORMED	HOURS WORKED
1/5/2016	Umentum, Matt	state bridges (7) state patch (1) state plow (3) county plow (1.5)	12.5
1/7/2016	Charles, Brad	state plow	14
1/7/2016	Ignatowski, Paul	state plow	17
1/7/2016	VandenPlas, Todd	state plow	13
1/8/2016	Little, Bob	state plow	14
1/11/2016	Brittnacher, John	state plow (4) state litter (8)	12
1/11/2016	Buhr, Mike	shop	12
1/11/2016	Goral, Mike	shop	12
1/11/2016	Gussert, Tim	county plow (5) Wrightstown plow (2) GV-10 (5)	12
1/11/2016	Haumschild, Dan	Scott plow (9) state mag posts (3)	12
1/11/2016	Huguet, Bob	shop	12
1/11/2016	Karbon, Dan	county plow (9) county surface & base (3)	12
1/11/2016	Kielpikowski, Dennis	county plow (5.5) shop (6.5)	12
1/11/2016	LeGrave, Steve	Green Bay plow (4) county surface (8)	12
1/11/2016	Little, Bob	state plow (8) shop (4)	12
1/11/2016	Manson, Shane	county plow	12
1/11/2016	Maus, Todd	county plow (10) county surface & base (2)	12
1/11/2016	Messerschmidt, Bill	Holland plow (8) county snowfence (5)	13
1/11/2016	Mohr, Brian	shop	12
1/11/2016	Noe, Terry	county plow	12
1/11/2016	Sausen, Jim	county plow (8) shop (4)	12
1/11/2016	Schraufnagel, Dan	county plow (8) county sweep (3) county surface (1)	12
1/11/2016	Scray, Norb	state plow (5) state litter (7)	12
1/11/2016	Sequin, Scott	county plow (10) county surface & base (2)	12
1/11/2016	Shimanek, Steve	Eaton plow (7) state patch (5)	12
1/11/2016	Smits, Mike	county plow (6) county surface (6)	12
1/11/2016	Sticka, John	county plow (6) county surface (6)	12
1/11/2016	Sweemer, Steve	shop	12
1/11/2016	Zelten, Brian	Wrightstown plow (4) county fence (2) state fence (6)	12
1/12/2016	Allen, Chris	state plow (12) state litter (1)	13
1/12/2016	Bastian, Dan	county plow	12
1/12/2016	Baugnet, Jason	state plow (6.75) county plow (6)	12.75
1/12/2016	Charles, Brad	state plow	13.25
1/12/2016	Cisler, Mike	state plow (13.5) Scott plow (1)	14.5
1/12/2016	Curl, Todd	shop	12
1/12/2016	Dixon, Darrell	county plow	12
1/12/2016	Drewiske, Jerry	county plow	12
1/12/2016	Gussert, Tim	county plow (10) Wrightstown plow (2)	12
1/12/2016	Ignatowski, Paul	state plow	13.5

DATE	EMPLOYEE	OPERATION PERFORMED	HOURS WORKED
1/12/2016	Kaminski, Chad	state plow	12
1/12/2016	Kane, Kurt	county plow	13
1/12/2016	Karbon, Dan	county plow	14
1/12/2016	Kielpikowski, Dennis	county plow (4.25) shop (8)	12.25
1/12/2016	Kilgore, Shawn	state plow (9.5) shop (3)	12.5
1/12/2016	Kollross, Cory	state plow (12) shop (1)	13
1/12/2016	LeGrave, Steve	Green Bay plow	13.25
1/12/2016	Little, Bob	state plow	14
1/12/2016	Margitan, Jim	state plow (10.75) Port (2)	13
1/12/2016	Maus, Todd	county plow	15.25
1/12/2016	Messerschmidt, Bill	Holland plow (7) county plow (1) state plow (5.5)	13.5
1/12/2016	Noe, Terry	county plow	14
1/12/2016	Peot, Tracy	county plow (11) state plow (2)	13
1/12/2016	Reedy, Jason	state plow	13
1/12/2016	Sausen, Jim	county plow	14
1/12/2016	Schraufnagel, Dan	Scott plow	12.5
1/12/2016	Scray, Norb	state plow (9), county plow (4)	13
1/12/2016	Sequin, Scott	county plow	15.25
1/12/2016	Shimanek, Steve	Eaton plow (9.75) shop (3)	12.75
1/12/2016	Smits, Mike	county plow	13
1/12/2016	Sticka, John	county plow	14
1/12/2016	Sweemer, Steve	shop	13.5
1/12/2016	Thibodeau, Larry	state plow	12
1/12/2016	Umentum, Matt	state plow	13
1/12/2016	VandenElzen, Ken	state plow (11) county plow (2)	13
1/12/2016	VandenPlas, Todd	state plow	13.5
1/12/2016	VanRite, Paul	state plow	13
1/12/2016	Williams, Tim	state plow	12.75
1/12/2016	Zelten, Brian	Wrightstown plow	12
1/13/2016	Allen, Chris	state plow (6.25) state litter (4) state patch (4)	14.25
1/13/2016	Bastian, Dan	county fence (8) county plow (4.75)	12.75
1/13/2016	Baugnet, Jason	state fence (8) state plow (2.5) county plow (2)	12.5
1/13/2016	Charles, Brad	state plow	13
1/13/2016	Cisler, Mike	state patch (4) state plow (8.75)	12.75
1/13/2016	Curl, Todd	shop	16.25
1/13/2016	Doucha, Dean	county surface (6) county plow (6)	12
1/13/2016	Ferry, Jim	shop	13.75
1/13/2016	Ignatowski, Paul	state plow	14.5
1/13/2016	Kaminski, Chad	state plow	13
1/13/2016	Kane, Kurt	county plow	12.5
1/13/2016	Kollross, Cory	state fence (8) state plow (3.75)	12.75
1/13/2016	Liss, Tim	county drainage (1) Scott drainage (1.5) county mailbox (1.5) county guardrail (4) state plow (4.25)	12.5
1/13/2016	Manson, Shane	county fence (8) county plow (4.)	12
1/13/2016	Margitan, Jim	state plow (7.25) state patch (6)	13.25

DATE	EMPLOYEE	OPERATION PERFORMED	HOURS WORKED
1/13/2016	Maus, Todd	county plow	13
1/13/2016	Reedy, Jason	state plow	15.25
1/13/2016	Sequin, Scott	county plow (10.25) facilities plow (2)	12.25
1/13/2016	Umentum, Matt	state fence (6) state plow (7)	13
1/13/2016	VandenPlas, Todd	state plow	14
1/13/2016	VanRite, Paul	state patch (3), state plow (9)	12
1/13/2016	VerHaagh, Ken	shop	13.5
1/15/2016	Charles, Brad	State Fence (2) State Plow (14)	16
1/15/2016	Haumschild, Dan	T. Scott Plow (7) County Plow (5)	12
1/15/2016	Ignatowski, Paul	Port Bays (0.5) State Fence (3) State Plow (10) County Plow (1)	14.5
1/15/2016	Little, Bob	State Accident (2) State Plow (11)	13
1/15/2016	Reedy, Jason	State Fence (2) State Plow (13)	15
1/15/2016	Sequin, Scott	County Surface (2) County plow (10)	12
1/25/2016	Allen, Chris	State Plow (13) State Litter (2)	15
1/25/2016	Brittnacher, John	State Plow (10) State Litter (6)	16
1/25/2016	Charles, Brad	State Plow (9) County Plow (3)	12
1/25/2016	Ignatowski, Paul	State Litter (3) State Plow (10) County Plow (1)	14
1/25/2016	Reedy, Jason	County Sign (2) State Plow (10)	12
1/25/2016	Scray, Norb	State Litter (8) State Plow (7)	15
1/26/2016	Allen, Chris	State Plow	13
1/26/2016	Bastian, Dan	County Plow	12
1/26/2016	Baugnet, Jason	State Plow (5) State Patch (1.75) County Plow (6)	12.75
1/26/2016	Buhr, Mike	Shop	13
1/26/2016	Charles, Brad	State Fence (1) State Plow (14)	15
1/26/2016	Cisler, Mike	State Plow (10) T. Scott Plow (3)	13
1/26/2016	Corrigan, Chad C	T. Holland Plow (9) County Plow (3)	12
1/26/2016	Curl, Todd	Shop	13
1/26/2016	Dixon, Darrell	County Plow	12
1/26/2016	Doucha, Dean	County Plow	12
1/26/2016	Drewiske, Jerry	County Plow	12
1/26/2016	Flegel, Joseph	Shop (1.5) County Plow (10.5)	12
1/26/2016	Goral, Mike	Shop	13
1/26/2016	Guns, James	State Plow (10) County Plow (2)	12
1/26/2016	Gussert, Tim	T. Wrightstown Plow (3) County Plow (9)	12
1/26/2016	Haumschild, Dan	T. Scott Plow (12)	12
1/26/2016	Ignatowski, Paul	State Fence (3) State Plow (9) County Plow (1)	13
1/26/2016	Jacobs, Mark	County Plow	12
1/26/2016	Kaminski, Chad	State Plow	12
1/26/2016	Kane, Kurt	T. Wrightstown Plow (2) County Plow (10)	12
1/26/2016	Kapinos, Vincent	County Plow	12
1/26/2016	Karbon, Dan	County Plow	12
1/26/2016	Kielpikowski, Dennis	County Plow	12
1/26/2016	Kollross, Cory	State Plow	13
1/26/2016	LeGrave, Steve	T. Green Bay Plow	12

BROWN COUNTY PUBLIC WORKS STAFFING SUMMARY

AS OF 1/31/16

HIGHWAY DIVISION:

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Filled Date	Unfilled Reason
Director (0.5 FM / 0.5 HWY)	8/3/15	Resigned: Van Noie	Fill: Open	In Process	N/A
Operations Manager	8/3/15	Termed: Elfe	Hold		
Superintendent	8/4/15	Termed: Welsing	Hold		
Highway Crew	11/2/15	Retired: Vande Hey	Fill: William Thompson	1/26/16	N/A
Highway Crew	1/22/16	Resigned: Kilgore	Fill: Open	In Process	N/A

	Budgeted FTE's	Actual #FTE's
Mgmt / Office	12.2	9.7
Electrician	1.0	1.0
Engineering	6.0	6.0
Mechanics / Shop	11.0	11.0
Crew	69.0	68.0
Summer	4.0	0
LTE	0.5	0
TOTAL	103.7	95.7

FACILITY MANAGEMENT DIVISION:

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Filled Date	Unfilled Reason
Director (0.5 FM / 0.5 HWY)	8/3/15	Resigned: Van Noie	Fill: Open	In Process	N/A
Facility Worker (0.5)	9/24/15	Termed: Umentum	Fill: Jesus Mancha	1/25/16	N/A
Housekeeper (0.5)	12/1/15	Resigned: Balza	Fill: Open	In Process	N/A
Housekeeper	1/1/16	Resigned: Bartolazzi	Fill: Open	In Process	N/A
Housekeeper	1/27/16	Retired: Ivey	Fill: Open	In Process	N/A

	Budgeted FTE's	Actual #FTE's
Mgmt / Office	5.8	5.3
Facility Technicians	2.0	2.0
Facility Mechanics	7.0	7.0
Facility Workers	9.0	9.0
Housekeeping	18.5	16.0
Electrician	1.0	1.0
Summer Help	0.46	0
TOTAL	43.76	40.76

March 16, 2016

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING THREE-YEAR STATEMENT OF INTENTIONS
FOR WISCONSIN DEPARTMENT OF TRANSPORTATION'S
HARBOR ASSISTANCE PROGRAM

WHEREAS, the attached Three-Year Harbor Development Statement of Intentions describes proposed improvements which are in the best interest of the Port of Green Bay; and

WHEREAS, the Wisconsin Department of Transportation, in accordance with state statute, requires a statement of project intentions from local units of government intending to apply for federal and/or state aid related to harbor work of benefit to commercial transportation within the next three years; and

WHEREAS, the Harbor Commission and the Planning, Development and Transportation Committee have carefully reviewed the estimated project costs, funding sources, physical locations and alternatives to the proposed projects; and

WHEREAS, the total local matching funds required for the projects indicated as being funded through the Wisconsin Department of Transportation's Harbor Assistance Program range from twenty (20%) percent to fifty (50%) percent; and

WHEREAS, this Three-Year Harbor Development Statement of Intentions is used by the Wisconsin Department of Transportation for planning purposes only and is not a petition for federal and/or state aid.

NOW THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves the attached Harbor Development Statement of Intentions.

Respectfully submitted,

**Planning, Development and
Transportation Committee**

Approved by:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: Port & Resource Recovery Department

Final Draft Approved by Corporation Counsel

Fiscal Note: This Resolution does not require an appropriation from the General Fund. This is an enabling Resolution for the County to apply for funds through the Wisconsin Department of Transportation's Harbor Assistance Program and is for planning purposes.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
HOPP	5				
HAFFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
CARPENTER	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

GREEN BAY
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2017**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Limestone Storage and Rail Loading Facility

Great Lakes Calcium is looking to expand their limestone storage and rail loading ability upon Port property. The project will consist of a installing a rail spur and storage silos

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WDOT (80%)	\$1,600,00
(b) Brown County (20%)	\$ 400,000
(c) Others	
(d)	
	<u>\$ 2,000,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of **2nd** priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
(Circle One) **High**
Medium
Low

Prepared By: **Dean Haen, Director**

Steve Moss, GLC Minerals, LLC

Date: **January 31, 2016**

12

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2017**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Graymont North Dock Wall

Rehabilitation of existing dock wall, to include major repairs to dock face, 920 feet of renewed sheet piling, replacing sheet anchors, replacing outside bumper guards, and installing new pavement between the dock wall and the new warehouse facility to facilitate across dock loading and unloading of commercial bulk product.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WI DOT HAP (80%)	\$856,000
(b) Brown County (20%) (Graymont.)	\$214,000
(c)	
(d)	
	<u>\$1,070,000</u>
	Total

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:
- (Circle One) High
 Medium
 Low

Prepared By: **Dean Haen, Port Manager**
Shane Hansen, Graymont

Date: **January 31, 2016**

12

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016
Send To: WisDOT
Bureau of Railroads & Harbors
P.O. Box 7914
Madison, Wisconsin 53707-7914

Port of Green Bay
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)
Responsible Local Unit of Government
(County, City, Village or Town)

Improvement Proposed in Calendar Year **2016**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: RGL Holdings State Street Dock Wall

Install bollards, metal sheet piling cap, ladder and wood fender system along new existing 553' dock wall to accommodate vessel traffic. Additional facility upgrades to include maritime security requirements of fencing, gates, lighting, and cameras. Install crane pad and add additional concrete and asphalt paving to accommodate unloading vessels via landside crane.

3	Each	Bollards	\$ 19,000	\$ 57,000
560	Feet	Dock wall fender	\$ 75.00	\$ 42,000
1600	Feet	Security fencing & gates	\$ 35.00	\$ 56,000
1	Each	Guard shack	\$ 10,000.00	\$ 10,000
12	Each	Lighting	\$ 3,500.00	\$ 42,000
12	Each	Electrical for lighting	\$ 2,500.00	\$ 30,000
560	Feet	Metal cap on dock wall	\$ 70.00	\$ 39,200
1	Each	20' x 60' crane platform	\$ 150,000.00	\$ 150,000
2	Each	Ladders for dock wall	\$ 2,000.00	\$ 4,000
8	Each	Security cameras	\$ 2,500.00	\$ 20,000
1	Each	Project management fees	\$ 20,000.00	\$ 20,000
1	Acre	Additional dock paving	\$ 125,000.00	\$ 125,000
2	Acres	Blacktop road access	\$ 200,000.00	\$ 400,000
				\$ 995,200.00

PART II Project Resources

Expected Funding Sources (All types) Amount

(a) **WI DOT HAP (80%)** **\$796,160**

(b) **Brown County (20%)** **\$199,040**
(RGL Holdings)

(c)

(d)

\$2,379,500
Total

PART III Rank and Probability

(a) Of the projects listed for the year noted above, this of **1st** priority to the applicant.

(b) The estimated probability of this project being started in the year noted above is:
(Circle One) High
Medium
Low

Prepared By: **Dean Haen, Director and**
Scott Selby, RGL Holdings
Date: **January 31, 2016**

12

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2017**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: East Shore Public Port Terminal

Purchase river front property 300' x 1600' along Fox River, presently owned by Green Bay Packaging, Inc., Proctor & Gamble, and Georgia-Pacific for creation of a public terminal facility. Construction of 1,000 lf of dock wall along Green Bay Packaging, Inc., including major dock face, sheet piling, anchors, bumper guards. Construction of an access road from the river front to Quincy Avenue along Interstate Highway 43 through Green Bay Packaging, Inc., property. Relocate Georgia-Pacific intake clarifier. Remove old railroad tracks and prepare property for port commerce.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$8,000,000

(b) **Brown County (20%)**

\$2,000,000

(c)

(d)

\$10,000,000

Total

(a) Of the projects listed for the year noted above, this project is of **3rd** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)

High

Medium

☐ Low

Prepared By: **Dean Haen, Director**

Date: **January 31, 2016**

12

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2017**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Dredge North Dock for KK Integrated Logistics, Inc.

KK Integrated Logistics, Inc. utilizes Western Lime's North Dock warehousing property for delivery of forest products. The area needs to be dredged to its authorized depth of 24' LWD. An estimated 1,200 cy needs to be dredged at a cost of \$25/cy for a total cost of \$30,000.

PART II Project Resources

	<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a)	Wisconsin DOT HAP (80%)	\$ 24,000
(b)	Brown County (20%)	\$ 6,000
	(KK Integrated Logistics, Inc.)	
(c)		
(d)		
		<u>\$ 30,000</u>
		Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of 4th priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
 Medium
 Low

Prepared By: **Dean Haen, Director**
Cynthia Feller-Kuber, KK
Integrated Logistics, Inc.
Date: **January 31, 2016**

12

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

Send to: WisDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Land Owner

McDonald Lumber Co, INC.

2020 Angie Ave.

Green Bay WI 54302

Improvements Proposed in Calendar Year **2016**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: McDonald Warehouse Development

The Marinette Marine Corporation is proposing to build Ship to Shore Connectors (SSC) as part of a Federal Contract. The project site is located at 701 Bay Beach Rd. Green Bay, WI 54302. The project would bring an economic benefit to the State of Wisconsin, and provide a facility that could be used for additional contract opportunities in the future. The project includes the construction of a ramp, associated facilities, loading equipment, launching equipment, dock and seawall construction, electrical, water, lighting and dredging.

PART II Project Resources

Expected Funding Sources (All types)

Amount

(a) **WDOT HAP (80%)**

\$2,400,000

(b) **Brown County (20%)
(MMC/MLC)**

\$ 600,000

(c) Others

(d)

\$3,000,000

Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of 2nd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)

High

Medium

Low

Prepared By: **Dean Haen, Director**
Chester McDonald, Owner

Date: **January 31, 2016**

12

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2018**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Green Bay Harbor Navigational Channel Deepening Project

Deepen federal navigational channel from Grassy Island to the East River Turning basin to St. Lawrence Seaway specification of 26'3". Presently the channel is 26' to Grassy Island then shallows to 24' until the Main St. Bridge and 22' beyond. The channel would need to be dredged a distance of 4 miles. The U.S. Army Corps of Engineers may then be authorized to conduct a Feasibility Study consisting of a cost/benefit analysis to determine if deepening the whole federal channel is warranted. The port would benefit by decreasing shipping costs and expanding cargoes presently not received because the cargoes are transported on ocean-going ships requiring the necessary seaway draft. The total quantity of material to be dredged from the navigational channel is an est. 870,369 cy at a cost of \$25.00/cy or \$21,759,225.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) Wisconsin DOT HAP (50%)	\$10,879,612
(b) Brown County (50%)	\$10,879,613
(c) (Terminal Operators)	
(d)	
	<u>\$21,759,225</u>
	Total

(a) Of the projects listed for the year noted above, this project is of **1st** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) **High**

Medium

Low

Prepared By: **Dean Haen, Director**

Date: **January 31, 2016**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

Send to: WDOT

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

Port of Green Bay

Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2018**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: Port of Green Bay Slip and Dock Wall Deepening Project

Dredge the necessary slips and dock walls to St. Lawrence Seaway specification of 26'3". Presently the slips are approximately 24'. The Fox River Dock slip would need to be dredged at an estimated cost of \$600,000. The Western Lime Company dock wall would need to be dredged at an estimated cost of \$300,000. WPS, Flint Hills Resources, Sanamax, St. Mary's Cement, RGL Holdings, C. Reiss Coal, LaFarge, NE Asphalt and Georgia-Pacific would also have to be dredged. Estimated dredging cost of an additional \$2.5 million.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$ 2,720,000

(b) **Brown County (20%)
(Terminal Operators)**

\$ 680,000

(c)

(d)

\$ 3,400,000

Total

(a) Of the projects listed for the year noted above, this project is of **2nd** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
 Medium
 Low

Prepared By: **Dean Haen, Director**

Date: **January 31, 2016**

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1, 2016

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Harbor Name

Brown County (Brown County Port & Resource Recovery Department)

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(County, City, Village or Town)

Improvements Proposed in Calendar Year **2018**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Project Name: West Shore Public Port Terminal

Purchase river front property along Fox River, presently owned by U.S. Oil Company and Mobil Company for creation of a public terminal facility that would be available for new port operations. The project would include acquisition (\$7M), constructing a dock wall (\$10M) at the bulkhead line and filling behind.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types)

Amount

(a) **WI DOT HAP (80%)**

\$13,600,000

(b) **Brown County (20%)**

\$ 3,400,000

(d)

(d)

\$17,000,000

Total

(a) Of the projects listed for the year noted above, this project is of **3rd** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)

High

Medium

Low

Prepared By: **Dean Haen, Director**

Date: **January 31, 2016**

12

Annual Report 2015



Port of Green Bay

Brown County Port & Resource Recovery Department



I. Message from Director

This past year of 2015, the Harbor Commission and staff adopted a new strategic plan for the Port of Green Bay. The strategic plan identifies strengths, weakness, opportunities and threats and assembles them into strategic themes. From there the strategic plan identifies a select few primary goals and a number of objectives to reach the agreed upon goals over the next five (5) years. You will find in this annual report work items and deliverables reflected in the strategic plan.

The Port of Green Bay consists of fourteen (14) Port businesses spanning over three miles of the Fox River. These businesses moved **1,993,002 metric tons (mt) during 2015, representing a 14% decrease from 2014.** The 2014 tonnage was the highest port tonnage total since 2007, equaling or surpassing the 2014 tonnage levels was the goal this past year. **Despite not equaling the 2014 tonnage, the 2015 tonnage was near the 2 million mark. The 2 million mark is considered a good season and indicates the economy in Northeastern WI remains strong.** The season started off April 3rd, 15 days earlier than the 2014 shipping season due to the long winter and persistent ice conditions.

Major positive contributors to the 2015 season included increases in domestic imports of U.S. cement (66%) foreign imported salt (18%) and foreign export of petroleum products (16%). The domestically imported cement numbers are due to the Highway 41 project and a rebounding home building and construction industry that reached an eight (8) year high. The salt and petroleum product increases resulted in a 16% increase in foreign exports and a 4% increase in foreign imports. The remaining commodities moved through the port experienced declines that resulted in a 19% decrease in domestic imports and a 9% decrease in domestic exports.

The Port also saw a 26% decrease in the number of vessels that came through the port. There were 141 vessels in port in 2015, compared to 191 in 2014. When comparing the change in tonnage and vessels, it is clear that the rising water levels improved vessel carrying capacity.

The Port received its last vessel of the 2015 season on January 15, 2016 staying open almost two weeks later than 2014. Additionally, the vessel stayed in port for another week before leaving the port with the U.S. Coast Guard providing ice breaking assistance both inbound and outbound. Work is already underway for the 2016 season. Early forecasts show that commodities like limestone and petroleum products are expected to increase. At the same time, coal and cement will likely decrease because of continued low cost natural gas and completion of the Highway 41 project. The port will again strive to move more than 2 million mt of cargo in the upcoming season.

Based on the 2015 results, I am looking forward to 2016 as the shipping industry continues to be the most cost-effective method of transportation for commodities. The Port generates employment opportunities for the region and brings money into our communities. The Port is a vital component of our area economy and an economic engine not found in many communities. We want to capitalize on that and expand the movements of diverse cargo and extend the Port's reach to new markets in Northeast Wisconsin in 2016.

II. Overview

The Port of Green Bay is the western-most port of Lake Michigan offering the shortest, most direct route for shipments between the Midwest and the rest of the world. The Port provides modern, state-of-the-art facilities, which have the ability to facilitate economical cargo handling and safe navigation. Nationally-known trucking lines provide overnight delivery within a 400-mile radius. Major railroads and highway infrastructure also connect the Port with America's heartland.

The Port of Green Bay is a fundamental part of our local economy, our history and our lives. It plays an important role in the transportation of goods and commodities that are critical to the economic health of the region. The Port of Green Bay receives and/or sends commodities as far south as Sheboygan, Wisconsin, west to Wausau, Wisconsin, and north into the Upper Peninsula of Michigan. Waterborne transportation provides an efficient and environmentally-friendly mode of transportation.

Commodities include coal, limestone, cement, salt, pig iron, fuel oil, forest products, liquid asphalt and many other essential commodities valued at over \$300 million. Eight terminal operators located on the Fox River are capable of handling dry bulk commodities such as coal, cement, limestone, salt, and others. Three terminal operators are capable of handling bulk liquids including tallow, petroleum products, chemicals and liquid asphalt. Three general cargo docks are capable of handling machinery, aluminum products, bagged agricultural commodities, wood pulp and forest products. Based on a 2010 economic impact study, **the Port of Green Bay supports over 832 jobs resulting in \$27 million in personal income, and has an annual economic impact on the Green Bay area of around \$83 million. The 14 port businesses pay over \$5 million in local and state taxes.**

The Port of Green Bay plays a vital role in providing Northeast Wisconsin with a natural competitive advantage for businesses to locate and prosper while paying good wages for families to live and thrive in our communities.

III. Overview: Management

The Port is operated by the Brown County Port & Resource Recovery Department. The Port's mission is to promote harbor improvements and waterborne transportation resulting in economic development and employment using the safe, efficient and cost-effective waterways as transportation corridors while taking into consideration the recreational opportunities the waterfront provides.

The nine members of the Harbor Commission are appointed by the Brown County Executive and serve as an oversight committee of the Brown County Board. The Harbor Commission's role is to develop public policy for the Port. The Harbor Commission directs the commercial aspects of the harbor's day-to-day operations.

The new 2015 *Port of Green Bay Strategic Plan* will serve as a long range guiding document that identifies strategic issues to address, and establishes goals and objectives to strive towards. Annually, an operating report is adopted to ensure the strategic plan goals and objectives are being strived for. The following is the mission statement and vision for the Port of Green Bay:

Mission Statement: *"The Port of Green Bay exists to enhance the prosperity of the people of Northeast Wisconsin by providing facilities and infrastructure able to effectively and efficiently move commodities and goods across the nation".*

Vision: *"The Port of Green Bay is an integral part of a healthy Northeastern Wisconsin economy and provides a critical link to national and global markets for Wisconsin enterprises".*

IV. Port and the Environment

Waterborne transportation is the most cost-effective mode of transportation when compared to truck or rail. Per ton-mile, ships quietly move cargo farther and more efficiently than trucks or trains. Most importantly, ships move cargo safer than trucks and trains.

Consider that a ship destined for the Port of Green Bay carrying 18,000 tons of coal from Sandusky, Ohio on Lake Erie will burn over 7,000 gallons of fuel. However, if that same amount of coal was delivered to Green Bay by rail, it would take almost 200 rail cars burning 36,000 gallons of fuel. If that same amount of coal was delivered to Green Bay by truck, an additional 700 trucks burning over 110,000 gallons of fuel would be on our already congested highways. Not only does waterborne shipping save fuel, but it also results in less pollution from fuel emissions. Using the coal example above, moving the same amount of cargo by rail would result in 11 tons of emissions or 16 tons of emissions by truck. Transporting this cargo by ship would result in only one (1) ton of emissions. With nearly 200 ships entering the Port of Green Bay annually, it is quite easy to see that moving cargo by ship continues to be the "green" choice.

Waterborne transportation generates the least amount of air pollution, ground pollution and water pollution. Waterborne transportation offers lower fuel consumption, fewer accidents, less noise and reduces congestion on our highways. For these reasons, the Port of Green Bay has a bright future not only economically, but also environmentally, benefiting everyone.

V. Economic Impact

The Port of Green Bay is a critical link in Wisconsin's transportation system and serves as a multi-modal distribution center connecting waterborne vessels with an extensive network of highways and railroads. The Port of Green Bay provides Northeast Wisconsin manufacturers a cost-effective way to receive raw materials from suppliers and to ship high-valued finished goods to customers.

The Port of Green Bay had an economic impact of more than \$83 million in 2010, supporting 823 local jobs according to a 2010 report on the economic impact of the Port that found that port activities produced an estimated \$26 million in income, \$802,000 in state taxes, \$890,000 in local taxes and provided an estimated \$40 million in gross state product. The shipping industry continues to be the most cost-effective method of transportation for commodities, generating employment opportunities for the region and bringing money into our communities.

The economy has been a challenge for all types of businesses and the Port is no exception. The good news is the economy is recovering and the Port serves as a leading indicator of economic activity. The Port is a vital component of our area economy and the 2016 shipping season looks bright. In addition, our strategic plan outlines new ideas and ways we can expand our reach beyond our existing markets to increase business in Northeast Wisconsin.

A new Economic Impact Study will be prepared in 2016 using 2015 data.

VI. 2015 Goals & Accomplishments

- Adopt 2015 Port Strategic Plan

Complete: June 2015

- Further Advance Beneficial Reuse of Dredged Material

In-Progress: Limited success to date. Looked into use of sand in County production of asphalt and for construction purposes. Possible future opportunities could be for re-establishment of a swimming beach at Bay Beach or as filter media in Green Bay Metropolitan Sewerage District ponds.

- Coordinate with the Fox River PCB clean-up project

Coordinate and cooperate with Fox River Clean-up Project ensuring uninterrupted operations of the Port of Green Bay while advocating for dredging rather than capping.

- Educate property owners of their property rights
- Cooperate with the project
- Coordinate port operations
- Invite Project presentation at Port Symposium
- Partner with Chamber of Commerce
- Hold meetings with property owners

Complete: April 2015. Dredging will be complete in 2016 and capping will be complete in 2017. Each Harbor Commission meeting has a public comment agenda item for public input regarding the clean-up project.

- Cat Island Restoration Project

In-Progress: Lineville road reconstruction and signage installed to complete project construction. Amendment to Project Partnership Agreement is being reviewed by County. Project close out to follow. Corps will bill for 10% cash contribution. Brown County will seek WDOT payment and close out project in 2016.

- Research Fertilizer

Complete: Researched Wisconsin fertilizer industry. Evaluation determined that importing both liquid and dry fertilizer into the Port of Green Bay warrants further efforts. Contacting suppliers and users will occur in 2016.

- Renard Island Ownership Transfer and Advance End-Use Plans

In-Progress: The County Board approved ownership transfer from the Corps to Brown County. Staff completed closure reports and constructed a fish reef and fish habitat structures in the winter of 2015. Corps modified the causeway, installing a box culver to comply with the WDNR chapter 30 permit requirements. Brown County received a permanent maintenance easement from McDonalds Lumber Company. Brown County also received a legislative lakebed grant from

Wisconsin legislature signed by Governor Walker in November 2015. Real Estate transfer documents will be executed in 2016.

- Advance Port/Rail/Truck Intermodal Effort

Facilitate research, making contacts, outreach and educational efforts.

Incomplete: Limited success. CN railroad proposed a remote intermodal yard concept. Truck based solution being implemented by third party. Staff changes at Advance have limited assistance to Brown County

- Market Bylsby Property for Port related purposes

In-Progress: Limited success. A Web-based marketing effort was implemented. GLC Minerals has expressed interest in leasing one (1) additional acre. Working on amending the existing lease.

- Complete Phase 2 of the WPCA Visioning Document

In-Progress: To be completed in 2016

- Develop Property Acquisition Strategy

Deferred: Until 2016

- Dredge I-43 Area Over West Shore Pipeline

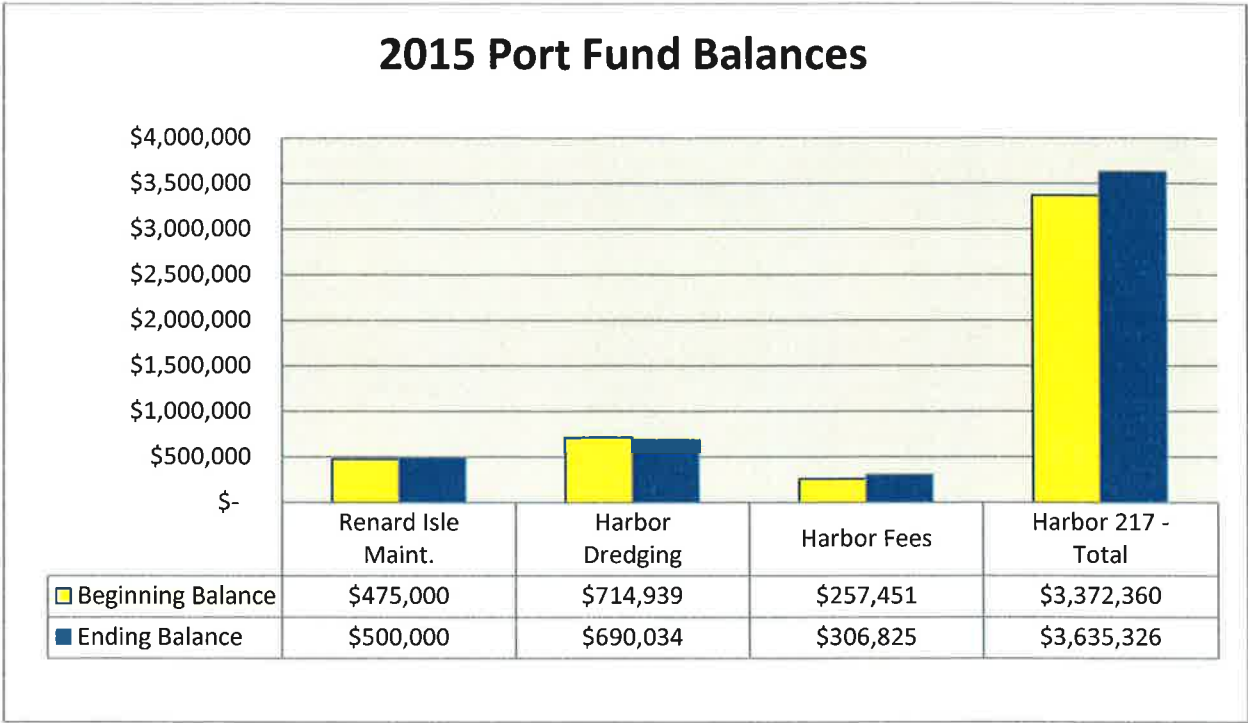
Completed: The U.S. Army Corps of Engineers successfully dredged over petroleum pipeline near I-43 demonstrating to the Fox River Clean-up Project along with Wisconsin Department of Natural Resources and U.S. Environmental Protection Agency the ability to dredge of utility crossing rather accepting a permanent cap in these areas.

VII. 2016 Goals

The following list represents some of the Port's major goals for 2016.

- ◆ Research WI Manufacturer's and Determine Potential Import/Export Commodities from NE WI
- ◆ Conduct a new Economic Impact Study for the Port of Green Bay
- ◆ Research Potential to Barge Containers to and from Cleveland's Northern European Liner, Muskegon's Proposed Container Service.
- ◆ Market Bylsby Property for Port-related Purposes
- ◆ Closeout Cat Island Restoration Project
- ◆ Advance Renard Island Ownership Transfer and End-Use Plans
- ◆ Pursue Beneficial Reuse of Cat Island Sand
- ◆ Pursue Beneficial Reuse of Bay Port Topsoil
- ◆ Develop Property Acquisition Strategy

VIII. 2015 Financial Highlights



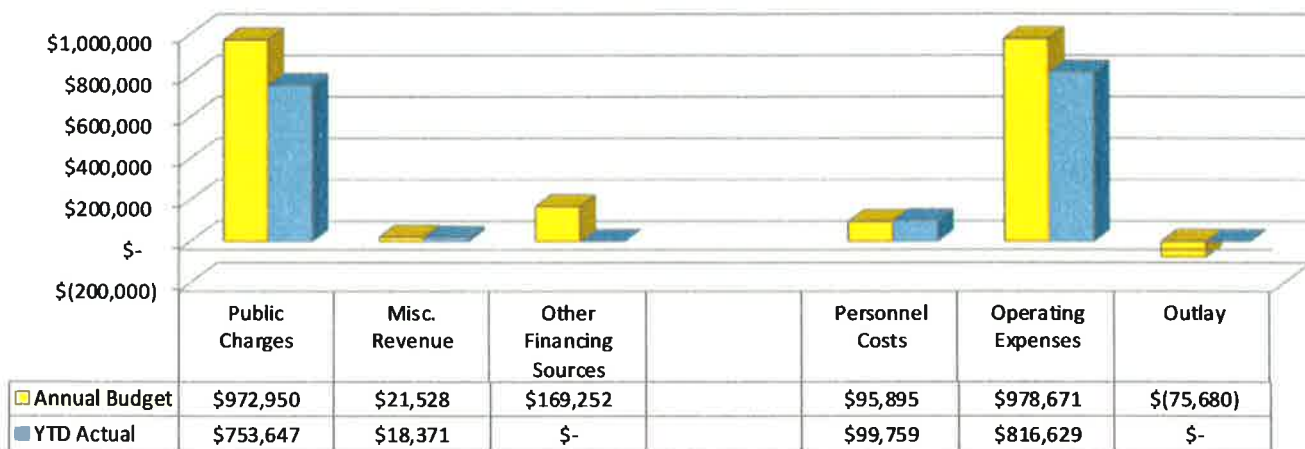
These are unaudited fund balances. 2015 Financials will not be finalized until March.



Brown County Port & Resource Recovery Department
Port Area Budget Status Report
December 31, 2015

		Annual Budget	YTD Actual	YTD %	YTD Total	Comments
R e v e n u e	Public Charges	\$ 972,950	\$ 753,647	77%		Corps dredging quantities were less than expected under Public Charges. Misc. Revenue is interest earned and is calculated on market value that includes change in valuation as of December 31. Other Financing Sources is the transfer in from Harbor 217 (Corps Public Charges) to Port General that will occur as an actual amount upon closure of the fiscal year by Finance. This number is the difference between Revenue and Expenses (approx. \$144,370) and come from 217 fund balance. Expenses overall are under budget. The Outlay was for the purchase of crane mats that were delivered in January 2016 and as directed by Finance will be part of 2015 budget or moved into 2016 budget.
	Misc. Revenue	\$ 21,528	\$ 18,371	85%		
	Other Financing Sources	\$ 169,252	\$ -	0%		
	Total				\$ 772,018.47	
E x p e n s e s	Personnel Costs	\$ 95,895	\$ 99,759	104%		
	Operating Expenses	\$ 978,671	\$ 816,629	83%		
	Outlay	\$ (75,680)	\$ -	0%		
	Total				\$ 916,388.25	

Port - December 31, 2015



PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

February 5, 2016

LT Colonel Michael Sellers
US Army Corps of Engineers
477 Michigan Ave, 7th Floor
Detroit, MI 48226

RE: Cat Island Project Partnership Agreement

Dear LT Colonel. Michael Sellers;

In July 2012, Brown County and the U.S. Army Corps of Engineers (Corps) executed a Project Partnership Agreement (PPA) for the construction of the Cat Island Dredged Material Disposal Facility. The project has been a huge success and a national model of a disposal project which sustains economic vitality while at the same time generating environmental benefits. Although the project was originally estimated at \$26M, I'm pleased to note that the final project costs were just under \$18M.

The PPA references Section 101 of the Water Resources Development Act of 1986, Public Law 99-662, specifying the cost share arrangement for the project. The non-Federal sponsor (Brown County) shall contribute a total of 35% - 25% which may be provided in cash or via in-kind contributions toward the project's construction, and 10% which must be provided in cash. over a period not to exceed 30 years. Brown County made an in-kind contribution of construction stone, sheet piling and other materials as directed by the Corps. At the end of the project, on which the Corps served as the project manager, Brown County ended up contributing too much construction material resulting in an excess contribution of \$407,882.90. This resulted in an in-kind contribution of 27.2% of total construction costs instead of the intended 25%.

On January 28, 2015 the Corps, in written correspondence, informed Brown County that the \$407,882.90 is not entitled for reimbursement due to the law. Article II, C. 2. of the PPA clearly states the Government shall reimburse the non-Federal sponsor for contributions in excess of the 25%. Brown County does not understand the Corps position regarding non-reimbursement. Brown County recognizes the law and authorities that must be followed. The Corps must also recognize the law and the executed PPA signed by both parties that limits the non-Federal sponsor to 35% of the total cost share (25% to be provided with in-kind contributions, and 10% to be provided in cash).

I regret that instead of communicating a problem and working cooperatively toward a solution, the Corps sent a letter taking a formal, inflexible position. The Corps and Brown County need to work together to find fair and legal means to resolve this matter, whether that can be done under existing authorizations or other means.

At this time, Brown County owes the Corps the 10% cash contribution portion of total construction costs, which would be \$1,783,187.82. One fair and reasonable means to resolve the situation is for Brown County to pay the Corps \$1,375,304.88 (\$1,783,187.82 less \$407,882.90). Additionally, since both parties will need to execute an Amendment to the Project Partnership Agreement, the Amendment may serve as a mechanism for fair resolution.

Brown County is also requesting to inspect such books, records, documents and other evidence related to this project including any completed audit regarding this project to validate the Corps costs.

I am sure other solutions exist and failure of the Corps to discuss this matter with Brown County is unacceptable. Until this matter is resolved, Brown County is not in a position to execute the Amendment to the Project Partnership Agreement.

Sincerely,

Dean Haen
Directory, Port & Resource Recovery

cc: Steve Check, Project Manager, Detroit District
Dave Wright, Chief of Operations, Detroit District
County Executive Troy Streckenbach
Kristen Hooker, Corporation Counsel
Senator Tammy Baldwin
Senator Ron Johnson
Congressman Reid Ribble



DEPARTMENT OF THE ARMY
DETROIT DISTRICT, CORPS OF ENGINEERS
477 Michigan Avenue
DETROIT, MICHIGAN 48226-2550

IN REPLY REFER TO

CELRE-PM

28 January 2015

Mr. Dean R. Haen
Director
Brown County Port & Resource Recovery Department
2561 S. Broadway
Green Bay, WI 54304

SUBJECT: Cat Island Dredge Material Disposal Facility -- Final Accounting

Dear Mr. Haen:

The U.S. Army Corps of Engineers (Corps) is pleased to have partnered with Brown County (County) to construct the Cat Island Dredge Material Disposal Facility (DMDF). It was a successful project -- being built earlier than estimated and under budget. The DMDF is critical to providing navigation in Green Bay, WI. As you know, the Corps and County entered into a Project Partnership Agreement (PPA) and an Amendment to the PPA to construct the DMDF. In accordance with Article VI.C. of the PPA, the Corps provides a final accounting for the project. The following table summarizes the final accounting.

Total Project Cost	\$17,831,878.24
Federal Share @75%	\$13,373,908.68
County's Share @25% with IKC Credit	\$4,457,969.56
County's Additional 10% Cash Requirement*	\$1,783,187.82
Cost Share Breakdown	
Total IKC provided by County	\$4,865,852.47
Total IKC Credit Afforded	\$4,457,969.56
Total IKC provided by County not entitled for reimbursement (Approx. 2% of Total Project Cost)**	-\$407,882.90

*Payable over 30 years in annual installments.

**Pursuant to PPA Article II.C.4. and II.C.5.

The Total Project Cost is \$17,831,878.24. Of this amount, the Corps' 75% share is \$13,373,908.68 and the County's 25% share is \$4,457,969.56. The County satisfied providing its 25% share with in kind contributions (IKC). In a letter to Mr. Mark A. Walter, Facility Manager, for the County, dated January 26, 2016, the Corps provided specific information regarding credit afforded for IKC (\$4,457,969.56) or not entitled to reimbursement (\$407,882.90).

In accordance with Article VI.D.1. of the PPA, each time the Government (Corps) conducts a final accounting, the Corps shall determine the 10% Additional Amount (10%) owed by the

County for this project. The Corps determines that an amount equal to 10% of the total cost of construction of the project is **\$1,783,187.82**. The amount was calculated by multiplying the Total Project Cost by 10% (\$17,831,878.24 X 0.10). Pursuant to Section 101 of the Water Resources Development Act (WRDA) of 1986, as amended by Section 201 WRDA 1996 (33 U.S.C. 2211(a)), the County must pay the 10% **in cash**.

Article VI.D. of the PPA allows the 10% to be paid over a period of 30 years or at the County's sole discretion, paid in whole at any time. If the County chooses to pay the 10% over 30 years, the annual installment amount is **\$59,439.59**. If the County chooses to pay the 10% in whole, the amount is **\$1,783,187.82**. The County shall pay the annual installment or whole amount by **delivering a check payable to "FAO, USAED, Detroit" to the District Engineer or provide an Electronic Funds Transfer in accordance with procedures established by the Corps**. In accordance with Article VI.D.7., there shall be no interest charges on any portion of the 10% (installment payment or whole payment) that is prepaid within 90 days after the Corps notifies the County of the required amount. For the first installment payment or whole payment, the Corps' notification is the date of this letter.

Finally, pursuant to Article X of the PPA, the Corps and County shall maintain records in accordance with these procedures and for a minimum of three years after completion of the accounting for which such records were required.

Enclosure 1 provides a final accounting of this project.

The point of contact for this action is Steven Check, Project Manager, who may be reached at (313) 226-2074. Please contact him immediately with any questions.

Again, we appreciate all that you and the County have done on this project. We look forward to operating and maintaining the DMDF as a vital part of Green Bay Harbor.

Sincerely,



Harry L. Salisbury, Jr.
Chief, Programs & Project Management Office
US Army Corps of Engineers, Detroit District

Encl (1)

GREEN BAY DMDF SUMMARY SHEET	
ESTIMATED TOTAL PROJECT COSTS	\$17,831,878.24
Estimated Federal Share 75%	\$13,373,908.68
Estimated Non-Federal Share 25%	\$4,457,969.56
IKC Credited to Date (Materials)	\$4,457,969.57
Remaining IKC	-\$0.01
ESTIMATE OF 10% CASH CONTRIBUTION	\$1,783,187.82

ENCLOSURE 1

C-GREEN BAY DMIDE GREEN BAY, WI. (FINAL ACCOUNTING) COST SHARE RECORD

CONTRACT TOTALS				
Contract	Type of Funds	Cost Share Record	Total Costs	FEDERAL SHARE 75% NON-FEDERAL SHARE 25%
Base Contract Plus Option 1	GLRI YR2 (XT4)	693	\$8,200,393.27	\$6,150,069.95 \$2,050,023.32
Contract Option 2	E&W (212)	701	\$2,667,194.76	\$2,000,396.07 \$666,798.69
Total of Contracts			\$10,867,288.03	\$8,150,466.02 \$2,716,822.01

Estimated Remaining Costs				
	Type of Funds	Cost Share Record	Total Estimated Costs	FEDERAL SHARE 75% NON-FEDERAL SHARE 25%
Engineering & Design and CONREP CONTRACT (fixed)	GLRI YR2 (XT4)	693	\$159,516.44	\$119,637.33 \$39,879.11
Interim S&A until E&W funds were received (fixed)	GLRI YR3 (XU4)	692	\$34,315.91	\$25,759.43 \$8,586.48
IDIQ Contract for ConRep (fixed)	E&W (212)	701	\$125,547.74	\$94,160.81 \$31,386.94
S&A Total Expended (fixed)	E&W (212)	701	\$749,238.43	\$561,973.82 \$187,264.61
Lineville/Bayshore Road Repair and Safety Reflector Install (fixed)	E&W (212)	701	\$492,640.32	\$369,480.24 \$123,160.08
Dredging access to the Marine Terminal & Signage Purchase and install (fixed)	E&W (212)	701	\$537,338.90	\$403,041.68 \$134,297.23
Materials supplied to date (fixed)			\$4,865,352.47	\$3,649,389.35 \$1,216,463.12
			\$6,964,190.21	\$5,223,442.66 \$1,741,147.55

ESTIMATE OF 10% CASH CONTRIBUTION	
TOTAL PROJECT COST	\$17,831,878.24
Current Working Estimate of 10% Cash Owed By Brown County payable over 30 yrs	\$1,783,187.82

Work in Kind Register			
	NON-FEDERAL SHARE 25%	WIK Credited to Date	Remaining WIK
TOTALS	\$4,457,969.56	\$4,457,969.57	-\$0.01

Funds by Cost Share Account				
Type of Funds	Cost Share Record	FEDERAL SHARE 75% NON-FEDERAL SHARE 25%	WIK Credited to Date	Remaining WIK
GLRI YR2 (XT4)	693 (WI 7H6CJ2)	\$6,269,707.28	\$2,089,902.43	\$2,089,902.43 \$0.00
GLRI YR3 (XU4)	692 (WI 7D7F07)	\$25,759.43	\$8,586.48	\$8,586.48 \$0.00
E&W (212)	701 (WI 7G3FK5)	\$7,078,441.97	\$2,359,480.66	\$2,359,480.66 \$0.00
Total		\$13,373,908.68	\$4,457,969.56	\$4,457,969.57 -\$0.01

Receipt of WIK					
Description	Date of Receipt	Invoice #	Cost Share Record Applied	Verified By	WIK Credited Amount
Core Stone	17-Dec-12	261804	693	Amy Moore	\$37,748.00
Core Stone	17-Dec-12	262120	693	Amy Moore	\$74,243.13
Core Stone	17-Dec-12	262471	693	Amy Moore	\$8,164.97
Core Stone	17-Dec-12	262472	693	Amy Moore	\$180,654.11
Core Stone	17-Dec-12	262749	693	Amy Moore	\$139,776.48
Core Stone	17-Dec-12	263256	693	Amy Moore	\$147,531.16
Gravel	17-Dec-12	263256	693	Amy Moore	\$10,156.09
Core Stone	17-Dec-12	263516	693	Amy Moore	\$144,870.85
Gravel	17-Dec-12	263516	693	Amy Moore	\$3,644.98
Core Stone	10-Jan-13	263687	693	Amy Moore	\$139,967.82
Gravel	10-Jan-13	263687	693	Amy Moore	\$3,423.33
Core Stone	10-Jan-13	263852	693	Amy Moore	\$91,307.25
Gravel	10-Jan-13	263852	693	Amy Moore	\$2,989.50
TOTALS		240,769	693		\$2,707,715.45